

DISCUSSION ITEM

Snow Removal Outsourcing

2026 / 2027 Snow Planning

After the crippling snow event at the end of January, detailed information regarding the internal operations and logistics was provided to the Board of Directors for review.

As part of the report, final recommendations / thoughts were provided. One recommendation was that the Board consider potentially outsourcing the snow removal from Parkfairfax employees to an outside contractor.

Reasons for this consideration include:

- The age and endurance abilities of current staff members
- Logistical coordination when a snow event requires additional staff and/or equipment outside of what Parkfairfax has.
- The number of special requests coming in from residents for various reasons (age, medical issues, etc).

If the Board were to outsource the snow removal, a contract would be signed no later than the end of October and the contract would include a specific threshold of snow that would trigger the company to come out and plow and shovel sidewalks. But, once that trigger is met, the company comes out and works and will ultimately bill the association; management or the Board could not call off the company. Payment is only done if / when the company comes out.

Most associations that choose to outsource their snow removal contract with their landscaping company, as the company already knows the community and layout.

Management reached out to Lancaster Landscaping, and they indicated they would be interested – noting they would recommend a service trigger of 2-3 inches for plowing and 3-4 inches for sidewalks and pathways. They also inquired if Parkfairfax had considered splitting the community up, with Parkfairfax staff focusing on half and Lancaster focusing on the other half.

The Board of Directors needs to determine if they want Management to seek formal proposals for snow removal for this upcoming year to have for the October 2026 Board Meeting.