

Approval of Trash Contract Resolution Worksheet

Date: January 21, 2026

Suggested Motion:

“I move to approve a 3-year contract with _____ for trash and recycling services, with funds to come from GL 53-5525000 Garbage and Trash Removal.”

2nd:

Vote:

	In Favor	Opposed	Abstained	Absent
Scott Buchanan				
Dave Bush				
Caitlin Counihan				
Robin Davis				
Lucille Eddy				
Elaine Lawler				
Jeff Lisanick				
Scott Mulrooney				
Jim Wicker				

Trash Contract Proposals January 2026

Based on the discussion regarding trash services at the December 2025 Board Meeting, management worked on seeking additional proposals for trash services in the community. A review of the City of Alexandria website provided a list of all refuse companies that have permits to operate in Alexandria. Management reviewed the list and reached out to companies that provided residential trash pick and recycling services. Five companies were reached out, four companies responded that they were interested in reviewing the RFP, and two companies provided proposals, in addition to the proposals provided by the existing vendor. (The two companies that turned down bidding noted it was due the size and having door-to-door service).

All companies were informed that services for recycling and trash pick up were to remain the same as they are now and Parkfairfax was not interested in adding central location dumpsters, toters, or anything else.

Capitol Services provided two proposals (5 days/week trash pick up and 6 days/week trash pick up), each for 3 years, with 3% increases annually.

KMG provided a proposal for 5 days/week trash pickup, with a locked in price for 3 years.

American Disposal Services provided a proposal for 5 days/week trash pick up, with a locked in price for 3 years. (Contract does not specifically say 5 days and was later confirmed by sales rep with GM).

		2026	2027	2028
Capitol Services - 6 days/week trash pick up (Mon. - Sat.)	Contract increases annually at 3%	\$ 347,552	\$ 357,979	\$ 368,718
Capitol Services - 5 days/week trash pick up (Mon. - Thrs, Sat.)	Contract increases annually at 3%	\$ 340,172	\$ 350,377	\$ 360,889
KMG - 5 days/week trash pick up (Mon. - Fri.)	Locked in contract price for 3 years	\$ 687,072	\$ 687,072	\$ 687,072
American Disposal - 5 days/week trash pick up (Mon. - Fri.)	Locked in contract price for 3 years	\$ 606,240	\$ 606,240	\$ 606,240



CAPITOL SERVICES OF VIRGINIA, INC.

FAX: (703)998-6199

TEL: (703)998-5860

November 6, 2025

To: ParkFairfax Condominium

From: Capitol Services

Re: Trash Removal and Recycling Contract 2026-2028 – 6 days/week trash pick up

1. Contractor will collect and properly dispose of regular household garbage, trash, refuse, litter, and debris at the 1,677 residential front doors of the property six days a week: Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday. Trash shall not be picked up on the following national holidays: New Years Day, Thanksgiving Day, and Christmas Day.
2. Trash Services on Monday, Tuesday, Wednesday, Thursday and Friday will be rendered between 7:00 a.m. and 2:00 p.m. Trash Services on Saturday will be rendered between 9:00 a.m. and 2:00 p.m. Recycling Services on Wednesday will be rendered between 7:00 a.m. and 2:00 p.m.
3. Capitol Services shall pickup refuse resulting from move-outs/move-ins of residents. Moving materials will be picked up if they are located outside a residential front door by 7:00 a.m. on any household trash collection day. Any material that cannot be accommodated by the collection truck's compactor unit will be collected in accordance with Paragraph 4, "Large Items."
4. "Large Items": The Contractor shall collect and remove discarded furniture, appliances, and all other items too large to be accommodated by a collection compactor truck, twice a month on the second and fourth Thursday. The Association has the responsibility to notify residents to put large items along the curb on the second and fourth Thursdays, by 7:00 a.m. Large items will be picked up after normal trash pick-up. The Contractor will accept calls from residents and make pick-up arrangements.
5. The Contractor will remove evergreen trees used for decorative purposes during the Christmas holidays, if said trees are placed on the curbside on regular collection days.
6. The contractor will not collect the following items: dead animals, oil, paint, tires, batteries, construction materials, manure, tree stumps, dirt, stones, rocks, concrete, bricks, poisons, dangerous acids, caustics, explosives, and other hazardous materials.

7. "Recycling": The Contractor will remove recyclables as defined by the City of Alexandria placed by residents on front stoops and porches every Wednesday. The pickup of recycling will be completed by 2:00 p.m. on the designated collection day.
8. On Monday through Friday of each week the Contractor's on-site trash collection staff shall:
 - Prior to the commencement of on-site trash collection services shall sign in at Parkfairfax Management office and pick up an Association's 2-way radio to enable communications between Association staff and the Contractor's on-site trash collection staff.
 - Sign out at the Parkfairfax Management Office and return the Association's 2-way radio to the Management Office staff at the conclusion of a day's trash collection service to the property.
9. The Contractor's services to the Association shall include the following:
 - The Contractor shall inspect the performance of its employees as needed to ensure that defects of service are quickly corrected.
 - The Contractor shall insure that trash from broken plastic bags is picked up by the Contractor's on-site personnel as each occasion arises. To this end, the Contractor shall provide a shovel and broom for use by the Contractor's on-site employees to pick up broken glass, garbage, paper scraps, "peanuts", etc., to small or otherwise difficult to be picked up by hand.
 - The Contractor shall be responsible for furnishing each of its employees with some visible identification so they may be recognized as third-party contractor employees by residents.
 - The Contractor's on-site personnel shall not use the Association's recreation facilities.
 - The Contractor's on-site personnel shall conduct themselves courteously at all times.
 - The Contractor's on-site personnel shall not accept gratuities from residents to perform work which is within scope of their assigned duties, nor shall they perform, during normal working hours, tasks outside of the scope of duties set forth in this agreement, whether compensated or otherwise.
 - The Contractor's employees shall not drink alcoholic beverages anywhere on the Condominium property including the public streets running through the Condominium property.
10. The Contractor's on-site trash collection staff shall pick up trash reported as missed by the Management Office at the end of each trash collection day before the trash collection truck leaves the property.
11. The Contractor will follow the same pick-up routes each day.
12. The Contractor agrees not to pile trash at the curb more than two (2) hours before loading into the truck. Trash will not be piled in the street.
13. The Contractor warrants that the Contractor shall use only equipment which is in good working order and which poses no undue safety risks as measured or defined by prevailing industry standards or local or state vehicle and other regulations.
14. Information on the location of any refuse not picked up on a given day because (1) the materials are not in scope for this present household trash collection Agreement or (2) the materials are not disposable as regular household trash at the dump site shall be reported to the Management Office staff prior to the Contractor's departure from Parkfairfax on the day such materials are encountered.
15. The trash collection will be within the limits of the law and the codes of Virginia and the City of Alexandria worked in.
16. Contract period shall be for three years, commencing January 1, 2026 and expiring December 31, 2028.

17. Capitol Services will submit a bill to the Property Manager by the 20th of each month prior to service and payment is due by the 15th of the following month.
18. The charge for services rendered between January 1, 2026 and December 31, 2026 shall be \$28,962.69 per month. There will be a 3% increase for services rendered from January 1, 2027 through December 31, 2027. There will be a 3% increase for services rendered from January 1, 2028 through December 31, 2028.
19. Contractor will maintain in force through the term of the contract the following: Property Damage Insurance, Public Liability Insurance, Workman's Compensation Insurance, and Unemployment Insurance.
20. Should in the course of the contract period, the County of Arlington/City of Alexandria increase its dump fees from the present rate of \$91.76 per ton, the amount of the increase will be passed to the consumer. A copy of any increase will be made available to the Property Manager as soon as the contractor receives it. The adjusted rate will be effective the first of the month that the increases in dump fees takes effect.
21. Either party to this Agreement may cancel service to this agreement with a 60-day written notice to the other party.

We agree and will adhere to the contract as stated above.

FOR CAPITOL SERVICES:

_____	_____ President	_____ November 6, 2025
Authorized Signature	Title	Date

FOR PARKFAIRFAX CONDOMINIUM ASSOCIATION:

_____	_____	_____
Authorized Signature	Title	Date



CAPITOL SERVICES OF VIRGINIA, INC.

FAX: (703)998-6199

TEL: (703)998-5860

November 6, 2025

To: ParkFairfax Condominium

From: Capitol Services

Re: Trash Removal and Recycling Contract 2026-2028 – 5 days/week trash pick up

1. Contractor will collect and properly dispose of regular household garbage, trash, refuse, litter, and debris at the 1,677 residential front doors of the property five days a week: Monday, Tuesday, Wednesday, Thursday and Saturday. Trash shall not be picked up on the following national holidays: New Years Day, Thanksgiving Day, and Christmas Day.
2. Trash Services on Monday, Tuesday, Wednesday, and Thursday will be rendered between 7:00 a.m. and 2:00 p.m. Trash Services on Saturday will be rendered between 9:00 a.m. and 2:00 p.m. Recycling Services on Wednesday will be rendered between 7:00 a.m. and 2:00 p.m.
3. Capitol Services shall pickup refuse resulting from move-outs/move-ins of residents. Moving materials will be picked up if they are located outside a residential front door by 7:00 a.m. on any household trash collection day. Any material that cannot be accommodated by the collection truck's compactor unit will be collected in accordance with Paragraph 4, "Large Items."
4. "Large Items": The Contractor shall collect and remove discarded furniture, appliances, and all other items too large to be accommodated by a collection compactor truck, twice a month on the second and fourth Thursday. The Association has the responsibility to notify residents to put large items along the curb on the second and fourth Thursdays, by 7:00 a.m. Large items will be picked up after normal trash pick-up. The Contractor will accept calls from residents and make pick-up arrangements.
5. The Contractor will remove evergreen trees used for decorative purposes during the Christmas holidays, if said trees are placed on the curbside on regular collection days.
6. The contractor will not collect the following items: dead animals, oil, paint, tires, batteries, construction materials, manure, tree stumps, dirt, stones, rocks, concrete, bricks, poisons, dangerous acids, caustics, explosives, and other hazardous materials.

7. "Recycling": The Contractor will remove recyclables as defined by the City of Alexandria placed by residents on front stoops and porches every Wednesday. The pickup of recycling will be completed by 2:00 p.m. on the designated collection day.
8. On Monday through Thursday of each week the Contractor's on-site trash collection staff shall:
 - Prior to the commencement of on-site trash collection services shall sign in at Parkfairfax Management office and pick up an Association's 2-way radio to enable communications between Association staff and the Contractor's on-site trash collection staff.
 - Sign out at the Parkfairfax Management Office and return the Association's 2-way radio to the Management Office staff at the conclusion of a day's trash collection service to the property.
9. The Contractor's services to the Association shall include the following:
 - The Contractor shall inspect the performance of its employees as needed to ensure that defects of service are quickly corrected.
 - The Contractor shall insure that trash from broken plastic bags is picked up by the Contractor's on-site personnel as each occasion arises. To this end, the Contractor shall provide a shovel and broom for use by the Contractor's on-site employees to pick up broken glass, garbage, paper scraps, "peanuts", etc., to small or otherwise difficult to be picked up by hand.
 - The Contractor shall be responsible for furnishing each of its employees with some visible identification so they may be recognized as third-party contractor employees by residents.
 - The Contractor's on-site personnel shall not use the Association's recreation facilities.
 - The Contractor's on-site personnel shall conduct themselves courteously at all times.
 - The Contractor's on-site personnel shall not accept gratuities from residents to perform work which is within scope of their assigned duties, nor shall they perform, during normal working hours, tasks outside of the scope of duties set forth in this agreement, whether compensated or otherwise.
 - The Contractor's employees shall not drink alcoholic beverages anywhere on the Condominium property including the public streets running through the Condominium property.
10. The Contractor's on-site trash collection staff shall pick up trash reported as missed by the Management Office at the end of each trash collection day before the trash collection truck leaves the property.
11. The Contractor will follow the same pick-up routes each day.
12. The Contractor agrees not to pile trash at the curb more than two (2) hours before loading into the truck. Trash will not be piled in the street.
13. The Contractor warrants that the Contractor shall use only equipment which is in good working order and which poses no undue safety risks as measured or defined by prevailing industry standards or local or state vehicle and other regulations.
14. Information on the location of any refuse not picked up on a given day because (1) the materials are not in scope for this present household trash collection Agreement or (2) the materials are not disposable as regular household trash at the dump site shall be reported to the Management Office staff prior to the Contractor's departure from Parkfairfax on the day such materials are encountered.
15. The trash collection will be within the limits of the law and the codes of Virginia and the City of Alexandria worked in.
16. Contract period shall be for three years, commencing January 1, 2026 and expiring December 31, 2028.

17. Capitol Services will submit a bill to the Property Manager by the 20th of each month prior to service and payment is due by the 15th of the following month.
18. The charge for services rendered between January 1, 2026 and December 31, 2026 shall be \$28,347.69 per month. There will be a 3% increase for services rendered from January 1, 2027 through December 31, 2027. There will be a 3% increase for services rendered from January 1, 2028 through December 31, 2028.
19. Contractor will maintain in force through the term of the contract the following: Property Damage Insurance, Public Liability Insurance, Workman's Compensation Insurance, and Unemployment Insurance.
20. Should in the course of the contract period, the County of Arlington/City of Alexandria increase its dump fees from the present rate of \$91.76 per ton, the amount of the increase will be passed to the consumer. A copy of any increase will be made available to the Property Manager as soon as the contractor receives it. The adjusted rate will be effective the first of the month that the increases in dump fees takes effect.
21. Either party to this Agreement may cancel service to this agreement with a 60-day written notice to the other party.

We agree and will adhere to the contract as stated above.

FOR CAPITOL SERVICES:

_____	_____ President	_____ November 6, 2025
Authorized Signature	Title	Date

FOR PARKFAIRFAX CONDOMINIUM ASSOCIATION:

_____	_____	_____
Authorized Signature	Title	Date



kmG Hauling INC.

A Waste Removal, Bulk Service, Recycling & Roll Off Company
Servicing DC, MD & VA

December 30, 2025

Parkfairfax Condominium
3360 Gunston Road
Alexandria, VA 22302

Attention: Katie M. Kight –
Property Manager

Dear Katie,

Here is our proposal for the trash and recycling collection services for the Parkfairfax Condominium located at 3360 Gunston Road in Alexandria, Virginia.

kmG Hauling is a minority family-owned trash removal and recycling company, and we have been providing these services to our commercial and residential customers since 2001. Our management team has over 100 years of combined experience in the waste industry.

kmG Hauling is proud of our ability to be able to use our vehicles to raise awareness in support of various causes. We have trucks painted pink for breast cancer, purple for pancreatic cancer, gold for childhood cancer, blue for autism, white for P.A.N.D.A.S. Syndrome, black to honor Wounded Warriors in the military, white and blue for type 1 diabetes, and black for Mental Health Awareness.

On the following pages are the scope of service, monthly rates, service information, recycling material and company information.

We are ready to start the services at any time for you. Should you have any questions, or need any additional information, please contact me at any time. My email address is: daniela.duncan@kmghauling.com, and my cell phone number is: 703-898-5074.

I appreciate the opportunity to quote on these services and look forward to working with you and the owners of the Parkfairfax Condominium.

Sincerely,

Daniela Duncan

Daniela M. Duncan
Vice President of Sales
kmG Hauling, Inc.





Waste & Recycling Collection for Parkfairfax Condominium

1 Qualifications, Ability, and Experience

A. Company Information

Legal Name: kmG Hauling, Inc.
Legal Form: S-Corporation
Incorporation Date: April 23, 2001
Incorporation State: Virginia
Number of Years in Business: 24 years
Headquarters Address: 14 Bryant Court
Sterling, VA 20165

Vehicle/Equipment Storage: 14 Bryant Court
Sterling, VA 20165

Principals: Hugo Garcia, President
Aurelio Garcia, CEO

Phone Numbers: (703) 961-1100 Main Office
(703) 961-1111 Fax
(571) 205-9555 Hugo Garcia Cell Phone
(571) 208-0613 Aurelio Garcia Cell Phone
(571) 285-6158 AJ Costigan Cell Phone
(703) 898-5074 Daniela Duncan Cell Phone
(703) 628-2741 Pedro Monge Cell Phone
(703) 928-1615 Julio Medina Cell Phone
(703) 961-1100 Option 2, Customer Service

Email Addresses: Customerservice@kmghauling.com
Hugo.Garcia@kmghauling.com
Aurelio.Garcia@kmghauling.com
AJ.Costigan@kmghauling.com
Daniela.Duncan@kmghauling.com
Pedro.Monge@kmghauling.com
Julio.Medina@kmghauling.com

Website Address: www.kmGHauling.com



B. Company Description

kmG Hauling, Inc (*hereafter referred to as kmG*) is located at 14 Bryant Court in Sterling, Virginia, which serves as the central hub for our operations. The upstairs office houses our customer service, operations, billing, and management teams, ensuring seamless coordination of daily activities. Our two-bay garage is dedicated to maintaining our fleet, which is securely stored in our yard overnight. Downstairs, our shop facility is fully stocked with spare parts for vehicle maintenance, as well as equipment and compactor repairs. These repairs are conducted in a specialized shed equipped with the necessary tools to keep our operations running smoothly. Spanning approximately 1¾ acres, our facility is designed to support the efficiency and reliability of our services.

It is this facility that will be utilized to provide services for the Parkfairfax Condominium service. We store our vehicles and equipment at this facility.

kmG provides a broad spectrum of waste management services, tailored to the needs of commercial, industrial, and residential clients. We have long-standing experience of over two decades in the business and committed to safety and environmental sustainability across various sections. We are committed to safety and environmental sustainability that sets us apart, ensuring that waste is managed responsibly and efficiently. With over two decades of experience, kmG stands as a leader in delivering comprehensive, eco-friendly waste solutions.

kmG was founded on the idea to change the look and reputation of the waste management industry. Many people associate garbage trucks, trash containers, and disposal companies as either old, run down or plain dirty.

To change these perceptions, we turn our trucks into mobile billboards with messages to support the troops, as well as creating awareness for different types of health conditions. From our skilled CDL drivers and helpers, our shop services and mechanics, to our customer service advocates and office administrative staff, our team is committed to ensuring that we always deliver best in class service.

C. Organizational Staff

Our organizational staff is fully prepared to handle and perform the high-quality work required for the Parkfairfax Condominium services as listed on the RFP. Each member of our team, from management to field personnel, is dedicated to delivering exceptional waste management services. Our staff's expertise and experience will ensure the successful execution of the contract for your community. Every individual, whether involved directly in operations or supporting functions, will be actively engaged and committed to maintaining the highest standards of service, efficiency, and reliability throughout the duration of the agreement. We are confident in our team's ability to meet and exceed expectations for the community's needs. Please see our organizational chart included immediately following this page.

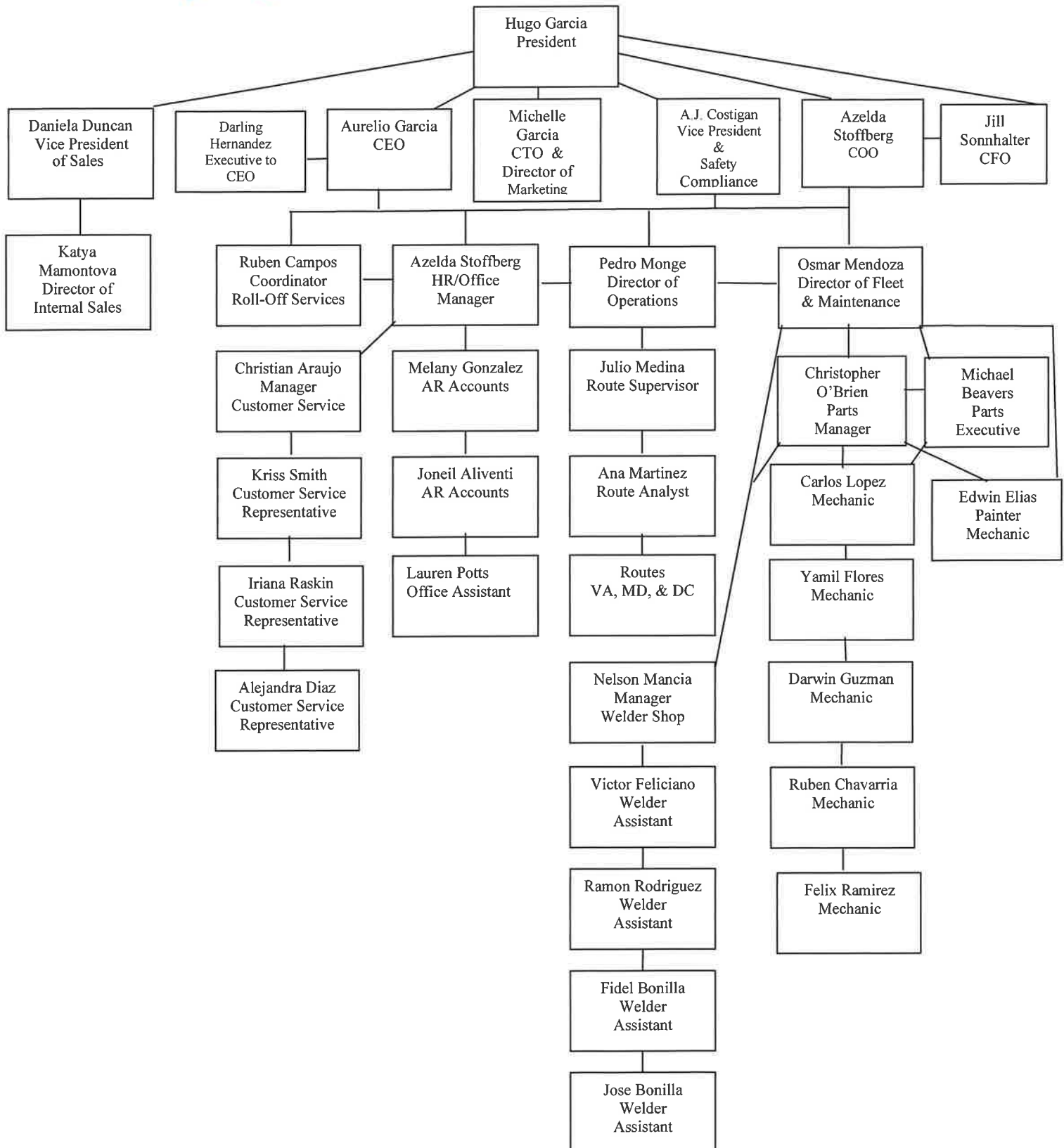


THIS PAGE INTENTIONALLY LEFT BLANK



kmG Hauling INC.

A Waste Removal, Bulk Service, Recycling & Roll Off Company
Serving DC, MD & VA





C.1 MANAGEMENT STAFF



kmG is owned by Hugo Garcia. Growing up in the family business, Hugo Garcia realized that trash service was more than a family business and set out to learn all aspects of the business. He first started working with his father at the age of 15, learning waste management from the inside out. He took a break to pursue his bachelor's degree in Exercise Science and Physiology while obtaining a minor in Business Administration from George Mason University. While following his aspiration to be an NFL Coach, he was hired to be an Assistant Strength Coach for the Washington Redskins for eight years.

Mason University. While following his aspiration to be an NFL Coach, he was hired to be an Assistant Strength Coach for the Washington Redskins for eight years.

Knowing that image was everything in the trash industry, the concept of kmG was to develop a more strategic and environmentally effective method when dealing with all refuse matters. Hugo's primary focus has been to ensure kmG remains innovative and seen as an industry leader that places emphasis on customer service and the idea to bring a whole new concept and ideology to the trash industry. This commitment to being innovative was prominent as Hugo secured our partnership as an exclusive supplier for PIIAN Odor Neutralizing system.

The only way to do this was to experience each and every facet of the business from the ground up and to take a hands-on approach with each department of the company. Hugo transitioned into learning the outside operations by becoming a skilled CDL driver. It was not long before he had his own route and provided personal service to over 100 customers. His first customers were Cactus Cantina and Lauriol Plaza, who remain customers today.

Whether providing education and awareness to schools and community outreach on the importance of recycling during Green Day or bringing awareness and support for several Cancer diseases by designing trucks that serve as billboards on the road, Hugo continues to drive creativity in the trash business. His strategic direction expands our portfolio and ensures kmG remains a nationally recognized waste management company.



Waste & Recycling Collection for Parkfairfax Condominium



Aurelio Garcia is our CEO and will be responsible for the overall management of our performance of waste management services on this contract. In his role as CEO, he is recognized for my tireless work ethic, dynamic presentations, and personal approach to operations. I have been a dedicated coach and mentor to our sales team.

Originally an immigrant from Ecuador, I came to the United States as a young man with dreams of achieving the American dream. Despite not speaking the language initially, I carved out a career by learning from experience. During my nine years driving for Premium Distributors, I learned English from the people I met and served, while also gaining insights into business growth by building my route from the ground up.

Seeing a significant opportunity in the trash hauling industry, he purchased a truck and started his own business. As the sole employee, he handled every aspect of the business, including sales, operations, accounting, maintenance, and customer service. This success paved the way for his son, Hugo Garcia, to establish a new company, kmG Hauling, Inc, where he continues assisting in any aspect he can. With more than 38 years of experience in waste management we provide first-in-class waste management solutions for our customers.



AJ Costigan is our Vice President and joined kmG in 2009 as the Safety Director. In this role he was responsible for planning, developing, and coordinating all safety aspects of operations to include the occupational health aspect. AJ has two master's degrees. His first Masters was obtained in 2008 in Business Administration from the University of Phoenix, Northern VA campus. His second Masters was obtained in Criminal Justice & Security from Saint Joseph's University. AJ spent 12 years as a Virginia State Trooper where he developed his passion for safety. Understanding the value of personal safety inspired him to develop the safety programs for our field service staff. These programs have made our field operations safer by raising awareness, reinforcing core safety practices, and ensuring safety remains in the forefront. He was promoted in 2012 to Vice President where he still serves as the Executive in charge of achieving safety effectiveness for the company.

AJ has extensive background in risk management, employee training, regulatory compliance, and operational leadership.

- **Safety & Compliance Leadership:** Expertise in planning, developing, and overseeing workplace safety programs, fleet vehicle compliance, drug testing protocols, and workers' compensation case management.
- **Investigations & Risk Management:** Highly skilled in accident reconstructions, background investigations, and legal compliance with a Virginia Department of Private Security license.
- **Operations & Facility Management:** Led large-scale facility operations, scheduling, and logistics for Fairfax County Public Schools, managing a 47-acre campus and multiple events.
- **Law Enforcement & Public Safety:** Former Virginia State Trooper with extensive experience in criminal investigations, high-profile security, and accident reconstruction. Provided protective services for Presidents, Governors, and other dignitaries.
- **Strategic Leadership & Crisis Management:** Adept at leading cross-functional teams, resolving safety issues, and ensuring regulatory compliance across diverse industries, including waste management, education, and law enforcement.



Daniela Duncan is our Vice President of Sales and has been with kmG Hauling, Inc. since 2018. Daniela oversees our sales department and works directly with our larger customers both nationwide and in the Washington, DC Metropolitan area.

Our customers in the Washington, DC area include Bozzuto, Cushman & Wakefield, Akridge, Penzance Management, The Comstock Companies, Borger Management and a number of other large commercial and residential management companies.

Through her career she has gained the trust of several national companies and has maintained strong client relationships that generate repeat business. Daniela attributes her success to her abilities to listen to customers and meet their needs first. She is skilled at designing the right waste disposal and recycling program action for each of her client's unique needs and committed to helping them choose the service levels that best suit their individual properties.

Daniela has a passion for health and fitness, and her hobbies include weight training, walking, biking, kayaking and cooking.

She is a results-driven individual with a proven track record of driving profitable revenue growth through strategic leadership and a consultative sales approach. She leads and mentors a high-performing sales and account management team, optimizing performance through effective planning, coaching, and execution. She collaborates in developing and implementing sales and marketing strategies to enhance revenue quality, pricing, and service decisions.

Daniela is focused on both customer retention and new business acquisition, leveraging strong negotiation skills to maintain existing relationships, secure contract renewals, and convert non-contracted prospects into long-term clients. She is adept at identifying growth opportunities, implementing data-driven sales strategies, and maximizing revenue performance across diverse customer segments. She is a dynamic leader committed to delivering exceptional results, strengthening partnerships, and driving sustainable business expansion.



Waste & Recycling Collection for Parkfairfax Condominium



Pedro Monge is our Operations Director and is responsible for leading, direct, and managing the Operations System, including hiring, training, evaluating performance, providing compensation recommendations, and coaching.

Pedro started working at kmG Hauling as a helper back in October 2006, same year he got promoted to a regular driver servicing the Metropolitan are DC, VA and MD.

Pedro is a dynamic and results-oriented Operations Director with extensive experience in waste management, logistics, and environmental compliance. He has a proven track record of optimizing operational efficiency, managing large-scale waste collection and disposal services, and ensuring regulatory compliance with federal, state, and local environmental laws. He is adept at leading cross-functional teams, implementing safety initiatives, and driving cost-effective solutions to enhance productivity and customer satisfaction.

- **Operations & Fleet Management:** Expertise in overseeing waste collection, transfer station operations, fleet maintenance, and routing optimization to maximize efficiency and service quality.
- **Safety & Compliance Leadership:** Strong background in OSHA, DOT, and EPA regulations, ensuring strict adherence to safety protocols, environmental standards, and risk management policies.
- **Budget & Cost Control:** Skilled in budget development, cost reduction strategies, and resource allocation to improve operational profitability while maintaining high service standards.
- **Team Leadership & Workforce Development:** Experienced in training, mentoring, and managing drivers, dispatchers, and field personnel to enhance performance and job satisfaction.
- **Sustainability & Waste Diversion:** Passionate about implementing recycling initiatives, landfill diversion programs, and sustainable waste management solutions to support environmental goals.



Waste & Recycling Collection for Parkfairfax Condominium



Julio Medina will serve as the full-time Field Supervisor for this contract and will be available and physically present in the community as often as possible when collection services are being performed under the contract. He has been working for kmG Hauling since 2007.

He is an experienced and proactive Field Supervisor with a strong background in waste collection operations, route management, and employee supervision. Skilled in overseeing daily field activities, ensuring safety compliance, and optimizing service efficiency. Adept at leading frontline teams, resolving service challenges, and maintaining high standards of customer satisfaction.

- **Operations & Route Optimization:** Manages and coordinates waste, recycling, yard waste, and bulk collection routes to ensure efficient and timely service while minimizing operational costs.
- **Safety & Compliance Management:** Ensures strict adherence to OSHA, DOT, and environmental regulations, promoting a culture of safety and compliance among field employees.
- **Team Leadership & Training:** Provides guidance, coaching, and performance management for drivers and crew members, ensuring they meet operational and customer service standards.
- **Customer Service & Issue Resolution:** Acts as the primary point of contact for service concerns, promptly addressing customer inquiries and ensuring high levels of satisfaction.
- **Fleet & Equipment Oversight:** Conducts vehicle and equipment inspections, coordinates with maintenance teams to minimize downtime, and ensures all trucks meet safety and operational



2 General Requirements

The Parkfairfax Condominium is a large residential community comprised of 1,684 condominium units, that are spread out over 284 buildings that vary in size from four units to ten units each. kmG recognizes the unique service needs of a mixed residential community of this size and is fully prepared to provide efficient, reliable, and environmentally responsible waste and recycling collection tailored to both single-family and townhome residences.

Refuse (Solid Waste):

kmG will provide reliable and timely curbside collection of residential refuse. Our collection program ensures proper disposal in compliance with all local, state, and federal regulations. We utilize modern equipment and trained personnel to minimize spillage and maintain a clean streetscape.

Recyclable Material Waste:

kmG is committed to supporting recycling and diversion efforts. We will collect and transport recyclable materials, including newspaper, aluminum cans, plastics, cardboard (including moving boxes), and paper packing material. All recyclables will be delivered to a certified materials recovery facility (MRF) for proper sorting, processing, and diversion from landfill.

2.1.2 Refuse and Recyclable Services

kmG will collect refuse and recyclables in accordance with the Parkfairfax Condominium's requirements:

- **Refuse:** All trash will be collected from curbside from the ground placed in plastic bags.
- **Recyclables:** Recyclable materials will be collected curbside from the ground. All recyclables will be delivered to a certified materials recovery facility for processing.
- **Christmas Trees:** During January, kmG Hauling will provide collection of Christmas trees left at curbside in their natural state. Trees will not be required to be bundled or containerized.

2.1.3 Disposal

kmG will transport and dispose of all collected solid waste and recyclable materials in full compliance with the requirements of the City of Alexandria.

Specifically:

- **Solid Waste:** All refuse will be delivered to a Waste-to-Energy facility or another designated site approved by City of Alexandria County.
- **Recyclables:** All recyclable materials will be transported to an approved recycling facility.
- **Regulatory Compliance:** kmG will ensure all disposal activities are conducted in strict accordance with local, state, and federal regulations.



Waste & Recycling Collection for Parkfairfax Condominium

- **Permits and Fees:** kmG will assume full responsibility for obtaining any necessary permits and paying all associated fees related to the use of disposal and recycling locations.

2.2 Regular Days and Hours of Operation

kmG will perform all collections in accordance with the Condominium's specified schedules. Our routes are designed to maximize efficiency, ensure timely service, and minimize disruption within the community.

- **Base Level Refuse Collection**
Refuse will be collected five times per week, on Mondays through Fridays, between the hours of 6:00 a.m. and 6:00 p.m. Collection will be provided for all designated streets within the community.
- **Scheduled Recyclable**
Recyclables and Yard Waste will be collected once per week, on Thursdays, between the hours of 6:00 a.m. and 6:00 p.m. All recyclable materials will be transported to an approved materials recovery facility for proper processing.

kmG is committed to providing consistent and reliable service in full alignment with the association's required schedules.

2.3 Holiday Service

kmG will provide all base level and optional services on all holidays with the exception of July 4th, Thanksgiving Day, Christmas Day, and New Year's Day.

If a regularly scheduled collection falls on one of these four holidays, service will resume on the next scheduled collection day, at which time all uncollected refuse, recyclables, and yard waste will be removed and disposed of accordingly. Bulk and white goods service will follow the next regularly scheduled date for that collection.

kmG will communicate holiday collection schedules in advance through multiple channels, including direct notices to the Association and website postings, to ensure residents are well-informed. This approach minimizes confusion and ensures continuity of service throughout the year.

3. Scope of Services

3.1 Performance Requirements

kmG will provide complete collection, removal, and disposal of solid waste and recyclables generated by residents, families, lessees, guests, and invitees of the Condominium.

- **Consistency & Reliability:** All collections will be made with minimal variance from established schedules and with the least possible disturbance to residents and property.
- **Container Management:** All refuse and recycling containers will be completely emptied and returned upright with lids secured in place.



Waste & Recycling Collection for Parkfairfax Condominium

- **Cleanliness:** kmG Hauling will remove refuse within a five-yard radius of collection points, collect windblown debris, and clean up any spillage both at collection sites and en route to disposal facilities.
- **Excess Waste Monitoring:** Any sustained overflow or excess quantities beyond container capacity will be reported to the Condominium.
- **Communication:** Any service schedule adjustments will be immediately communicated to the Condominium Manager and posted on the kmG Hauling website for resident notification.
- **Vehicle Safety:** Vehicles will be operated responsibly, at speeds not to exceed 10 MPH on community property and never left unattended in a manner that poses safety risks.



4. Price Schedule

**PROPOSAL FOR
PARKFAIRFAX CONDOMINIUM
3360 Gunston Road
Alexandria, Virginia**

Number of Condominium Units

- 1,684 Condominium Units

Scope of Services and Rates for each home

Trash

- Service
 - 1) Hand Pick Up for trash, serviced 5 days per week
 - Service Days: Monday through Friday

Recycling

- Service
 - 1) Hand Pick Up for recycling, serviced 1 day per week
 - Service Day: Thursday

Bulk Service – option 1

- Service
 - Each Resident will contact the office directly for bulk price & removal if approved.
 - Service Day: TBD

Bulk Service – option 2

- Service
 - 1) 30 cubic yard open top container for bulk trash, serviced 1 day per week
 - Service Day: Thursday
 - *kmG Hauling can provide as many open top containers throughout the neighborhood as needed*



Waste & Recycling Collection for Parkfairfax Condominium

Service Rates

– Year 1

- Trash & Recycling: \$34.00 per unit per month (\$57,256 total per month)
- Bulk Removal – option 1: TBD – Scheduled individually with each resident
- Bulk Removal – option 2:
 - Delivery: \$200.00 per open top
 - Haul Fee: \$575.00 per pull, per open top (*includes 3-tons*)
 - Disposal: \$115.00 per ton, per open top (*for anything over 3-tons*)

– Year 2

- Trash & Recycling: \$34.00 per unit per month (\$57,256 total per month)
- Bulk Removal – option 1: TBD – Scheduled individually with each resident
- Bulk Removal – option 2:
 - Delivery: \$200.00 per open top
 - Haul Fee: \$575.00 per pull, per open top (*includes 3-tons*)
 - Disposal: \$115.00 per ton, per open top (*for anything over 3-tons*)

– Year 3

- Trash & Recycling: \$34.00 per unit per month (\$57,256 total per month)
- Bulk Removal – option 1: TBD – Scheduled individually with each resident
- Bulk Removal – option 2:
 - Delivery: \$200.00 per open top
 - Haul Fee: \$575.00 per pull, per open top (*includes 3-tons*)
 - Disposal: \$115.00 per ton, per open top (*for anything over 3-tons*)

The above rates include an Energy Compliance Surcharge and an Environmental Surcharge, but not a 5% Economic Adjustment Charge (EAC). The rates will be held firm for one (2) years from the start date of the service. Any landfill or CPI increases will be capped at 5% thereafter. This proposal is valid for 30 days. Trash and recycling instruction sheet can be provided to residents. All materials must be placed outside by 6 am on collection days.



Waste & Recycling Collection for Parkfairfax Condominium

Holidays

The following holidays will be observed: New Year's Day, Memorial Day, July 4, Labor Day, Thanksgiving Day, and Christmas Day. If a service day falls on one of these holidays, the service will be performed on the next *scheduled* service day.

Inclement Weather

kmG will make every effort to remove trash and recyclables on snow days without unnecessarily endangering residents, our employees or equipment. Collection may be suspended upon notification from Commonwealth of Virginia, Loudoun County, or Fairfax County law enforcement departments that a snow emergency exists. Under such an emergency, refuse and recyclables will be collected on the next *scheduled* service day, road conditions permitting.

Bulk Removal

Bulk / Junk pick up requires scheduling prior to pick up, 2-cubic yard limit.

White Goods / Appliance Removal

White goods / appliance pick up available, resident to be billed directly.

Special Item Removal

Special items and items larger than 2-cubic yards by volume requires scheduling prior to pick up. Residents to be billed directly.

Christmas Trees

Christmas trees will be removed on 2 days in January. Notice will be sent to the Association as to the dates of the pickups.

Community Projects or Cleanups

kmG Hauling has 10, 20, and 30 cubic yard open-top roll off containers available for community projects or cleanups. Rates for these containers are available on request.

Communication

Our customer service and dispatch offices are located at our offices in Sterling, Virginia. We do not employ a remote call center to try and handle local issues. The customer service and dispatch departments share the same office, so that customer questions or concerns can be answered in a timely manner. The Association will also be provided with the cell number of the Operations Director and Vice President of Sales.

kmG Hauling has 2) Operations Supervisors in the field who are responsible for the crews working on the routes. Our customer service department is in constant contact with the supervisors throughout the day.

Any missed service that is reported to our office will be scheduled for recovery the following day.



Waste & Recycling Collection for Parkfairfax Condominium

Invoicing

The Association would be invoiced in advance for the service. Invoices are provided once per month and are sent out on the 25th of the month prior to the service.

kmG Hauling History

kmG Hauling was founded in April, 2001. We are a minority, family-owned waste services company, and have been certified as a Small, Minority-Owned Business by the Commonwealth of Virginia.

kmG's owner and officers are involved in the day-to-day operation of the business. Our senior management team has over 100 combined years of experience in the waste industry. We do not have other companies or divisions that draw the attention of senior management away from focusing on our customers.

All of our personnel are based at our offices in Sterling, Virginia. Our phones are also answered live at our offices. We do not employ a remote call center to try and handle local issues. Our customer service and dispatch departments share the same office, so that customer questions or concerns can be answered in a timely manner.

kmG's owners pride themselves in the fleet of trucks we have assembled. The age of our fleet is an average of less than 5 years old, adding to the reliability of our fleet. Our trucks are painted different colors supporting various causes from supporting Breast Cancer Awareness, Pancreatic Cancer Awareness, Childhood Cancer Awareness, Autism, P.A.N.D.A.'s Syndrome, our service men and women, type 1 diabetes and mental health awareness.

We invite you to visit our website at: www.kmghauling.com.

This proposal is valid for 30 days.



kmG Hauling INC.

A Waste Removal, Bulk Service, Recycling & Roll Off Company
Servicing DC, MD & VA

Holiday Schedule

kmG Hauling observes the following holidays:

- ◆ New Year's Day
- ◆ July 4
- ◆ Thanksgiving Day
- ◆ Memorial Day
- ◆ Labor Day
- ◆ Christmas Day

These holidays are taken into account in your monthly service rates.

Per the Terms and Conditions listed on the back of our contract, kmG Hauling offers holiday services outside of the contract for an additional fee. Therefore, if a holiday falls on your regular scheduled service day, arrangements need to be made with our office at least 2 weeks prior to the holiday for same-day service (if available), or day-after holiday service.

On the following holidays our office will be closed. We run only two (2) rear-load trucks and two (2) front-load trucks to provide *TRASH* service only, and only to those locations that have pre-scheduled holiday service. If no arrangements have been made, service for your location will resume on your next scheduled service day. Please note that any overflow outside a container is considered as extra service with an additional fee.

- ◆ New Year's Day
- ◆ Independence Day (July 4)
- ◆ Memorial Day
- ◆ Labor Day

On the following holidays our office will be closed and no trucks go out. Please ensure that arrangements are made with our office for day-after holiday service, or your regular service will resume on the next scheduled service day. Please note that any overflow outside a container is considered as extra service with an additional fee:

- ◆ Thanksgiving Day
- ◆ Christmas Day

For the following holidays our office and operations will be running on regular schedule:

- ◆ Martin Luther King Jr. Day
- ◆ Columbus Day
- ◆ Presidents Day
- ◆ Veterans Day

To make arrangements for holiday service or to report any service issues you may encounter, please contact our office at (703) 961-1100 or via email to our Customer Service Team at csr@kmghauling.com.

P.O. Box 650821, Potomac Falls, Virginia 20165 · 703.961.1100 · 703.961.1111 (Fax) · www.kmghauling.com





kmG Hauling

A Waste Removal, Bulk Service,
Recycling & Roll Off Company.

703-961-1100
www.kmGhauling.com
*"Developing a more strategic and environmentally effective
method when dealing with all Refuse Matters"*

Guide to Recycling and Trash



Recycling



Accepted

Empty and rinse clean



Cans



Plastic



Cartons



Mixed Paper



Cardboard

Remove packing materials



Not Accepted



Electronics



Glass

(Use Purple Container)



Plastic Bags & Wrap



Styrofoam



Trash



Accepted



Soiled Food Containers



Diapers



Clothes



Food



Not Accepted



Electronics



Bulky Items

Special Collection available



Hazardous
Waste



Construction
Debris

SERVICE AGREEMENT

THIS SERVICE AGREEMENT, including the Statement of Services Addendum, (the "Agreement") is made and entered on this [REDACTED] day of [REDACTED], 2026 by and between American Disposal Services, Inc., a Virginia Corporation ("Service Provider") the Parkfairfax Condominium Unit Owners Association ("Customer").

WITNESSETH

WHEREAS, Service Provider currently operates a solid waste collection and hauling business serving residential customers in and around the metropolitan Washington, D.C. area (the "Collection Business");

WHEREAS, [REDACTED], is a representative of the Parkfairfax Condominium Unit Owners Association - which consists of 1,684 condominium homes;

WHEREAS, the Parties wish to enter into an exclusive agreement whereby Service Provider will provide five times per week municipal solid waste ("MSW") removal and once per week recycling and yard waste removal services;

WHEREAS, Service Provider will not provide any containers for collection.

NOW THEREFORE IN CONSIDERATION OF THE MUTUAL PROMISES AND BENEFITS, the Parties further agree as follows:

1. **TERM.** The initial term of this Agreement is 36 months from the date of commencement of service, which shall be [REDACTED]. This Agreement shall automatically renew for additional terms of 36 months each unless either party gives notice, by Certified Mail, Return Receipt Requested, to the other party at least 90 days but no more than 180 days, prior to the termination of the then - existing term. Service Provider will be granted first right of refusal to match any competitive solicitation that Customer considers after the expiration of this Agreement. Any other notice or communication between the parties shall be effective when actually received.
2. **SERVICES RENDERED.** Customer grants to Service Provider the exclusive right to collect and dispose of Customer's waste materials (MSW, Recycling & Yard/Organic Waste) and agrees to make payments as provided for herein and Service Provider agrees to furnish such services and equipment specified above, all in accordance with the terms of this Agreement.
3. **SERVICE GUARANTEE.** If Service Provider fails to perform the services described within fifteen (15) business days of its receipt of a written demand from Customer, sent Certified Mail, Return Receipt Requested, Customer may terminate this Agreement.
4. **EQUIPMENT.**
 - (a) **Responsibility.** Any and all equipment furnished by Service Provider shall remain the property of Service Provider. Customer agrees to pay Service Provider for any replacement equipment, including delivery to Customer. Homeowners are responsible for the care and cleaning of containers provided by Service Provider. Replacement container for lost, stolen, and/or damage outside of normal wear and tear, will be provided for a fee, to be paid by the homeowner. Additional containers will be provided for a fee, to be paid by the homeowner.

- (b) **Access.** Customer agrees to provide unobstructed access to the equipment on the scheduled collection days. If the equipment is inaccessible so that the regularly scheduled pick up cannot be made, Service Provider will promptly notify the Customer and afford the Customer reasonable opportunity to provide the required access; however, Service Provider reserves the right to charge an additional fee for any additional collection service required by Customer's failure to provide such access.

5. **RATE.** Price will be subject to change due to but not limited to, the reasons stated in the Rate Adjustments section of this Agreement.

Rate = \$30.00/unit/month

6. **RATE ADJUSTMENTS.** The price will remain in effect for the term of the Agreement subject to, but not limited to, cost increases due to any new or amended Government mandates, natural disasters or acts of God, location change or fee increases by disposal sites used by Service Provider, increased operating costs, and an annual increase equal to three and a half percent (3.5%). Customer will be given thirty (30) days' notice prior to the effective date of any increase.

7. **FUEL SURCHARGE.** No fuel surcharges shall be assessed.

8. **EXCUSED PERFORMANCE.** Neither Party shall be liable for its failure to perform or delay in performance due to circumstances beyond its reasonable control, including, but not limited to, inclement weather or any other acts of God, and such failure shall not constitute a Default under this Agreement.

9. **ASSIGNABILITY and SEVERABILITY.** This Agreement inures to the benefit of, and constitutes a binding obligation upon, the parties, their respective successors and assigns, and may only be amended in writing signed by both parties. This Agreement shall be construed in accordance with the laws of the Commonwealth of Virginia. This Agreement represents the entire agreement between the parties and supersedes any and all other negotiations or agreements, whether written or oral, between the parties. If any provision of this Agreement is declared invalid or unenforceable, then the remainder of this Agreement shall be enforced as if such provision was not included. If Customer terminates this Agreement prior to the expiration date or if Provider terminates this Agreement as a result of a breach by Customer, Customer will pay Provider a termination fee equal to six months revenue, in addition to all amounts due for services performed.

10. **INDEMNIFICATION.**

(a) Each Party (the "Indemnifying Party") shall defend, indemnify and hold harmless the other Party, and its officers, directors, employees, agents, affiliates, permitted successors and permitted assigns (collectively, "Indemnified Party"), against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees, fees and the costs of enforcing any right to indemnification under this Agreement, and the cost of pursuing any insurance providers, arising out of or resulting from any claim of a third party alleging negligence or more culpable act or omission of an Indemnifying Party or its employees, (including any recklessness or willful misconduct) in connection with the performance of its obligations under this Agreement.

(b) Notwithstanding anything to the contrary in this Agreement, the Indemnifying Party is not obligated to indemnify, defend, or hold harmless the other Party and the other Indemnified Parties against any

losses arising out of or resulting, in whole or in part, from an Indemnified Party's: (i) willful, reckless or negligent acts or omissions; or (ii) bad faith failure to materially comply with any of its obligations set out in this Agreement.

(c) An Indemnified Party seeking indemnification under this Section shall give the Indemnifying Party: (i) Notice within ten (10) business days of the relevant claim; provided, however, that failure to provide such notice shall not relieve the Indemnifying Party from its liability or obligation hereunder except to the extent of any material prejudice directly resulting from such failure; and (ii) reasonable cooperation in the defense of such claim. The Indemnifying Party shall have the right to control the defense and settlement of any such claim; provided, however, that the Indemnifying Party shall not, without the prior written approval of the Indemnified Party, settle or dispose of any claims in a manner that affects the Indemnified Party's rights or interests. The Indemnified Party shall have the right to participate in the defense at its own expense.

BY SIGNING THIS AGREEMENT, YOU ACKNOWLEDGE AND REPRESENT THAT YOU ARE AN AUTHORIZED REPRESENTATIVE OR AGENT OF CUSTOMER WITH AUTHORITY TO BIND CUSTOMER, HAVE READ, FULLY UNDERSTAND, AND AGREE TO THIS AGREEMENT.

HOA BOARD INFORMATION

(HOA Trade Name)

(Federal Tax ID #)

(Board Member Print Name & Title)

(Board Member Telephone #)

(Board Member E-mail Address)

(Board Member Signature)

(Date)

MANAGEMENT COMPANY INFORMATION

(Name of Management Company)

(Management Company Agent Print Name)

(Management Company Telephone #)

(Management Company E-mail Address)

(Management Company Agent Signature)

(Date)

(American Disposal Services Agent Signature)

(Date)

(Print Name)

**The information you provide to ADS will not be sold or transferred to others outside of our company. We consider your e-mail address and any personal information you provide to be private and this information will be kept strictly confidential within American Disposal Services.

Send Mail Correspondence to Physical Mailing Address Below:

If to Customer:

Parkfairfax Condominium Unit Owners Association

Email Invoice to:

(Paper Invoices carry an additional fee. No charge for Electronic Invoices)

If to Provider:

AMERICAN DISPOSAL SERVICES, INC.
10370 CENTRAL PARK DR
MANASSAS, VIRGINIA 20110
ATTN: HOA TEAM

STATEMENT OF SERVICES ADDENDUM

PICKUP POLICY. Containers should be placed curbside no later than 6 am on your scheduled service days. Service Provider is not responsible for the removal of waste from any homes located on roadways that Service Provider deems impassable due to, but not limited to, inclement weather, construction on roadways, construction vehicles, narrow passage, or parked cars. Service Provider does not provide service on NEW YEARS DAY, THANKSGIVING DAY, CHRISTMAS DAY, or any days that disposal sites are closed. If a holiday or closure falls during any day of the week, the modified collection schedule will be announced and provided to the Association by the Service Provider. No adjustments will be made to your account as a result. Provider shall not be responsible or liable for damages to pavement including, but not limited to, cracks or depressions, resulting from standard industrial collection vehicles.

TRASH COLLECTION POLICY. Trash should be placed at the curb and inside personally owned container and/or Service Provider issued container. If no equipment, Service Provider will collect up to 5 standard household trash bags secured tightly per household per collection. Service Provider will not empty any container or any standard household trash bag that weighs more than 35 pounds. The following are Prohibited Materials and will NOT be collected: dead animals, oil, paint, stains, batteries, construction or remodeling material, manure, tree stumps, mulch, sod, dirt, stone, rocks, cement, bricks, poisons, dangerous acids, caustics, explosives, or other dangerous material, items too large or heavy to be loaded in collection vehicles safely by our employees or any other material excluded by disposal sites. Customer is solely responsible for, and agrees to indemnify and hold Provider harmless from, any costs, expenses, or damages of any nature or type resulting from the deposit of Prohibited Materials in the trash or recycling. Broken glass or tin can lids should be wrapped in paper bags. Ashes remain hot for several days; please store them in a metal container, out of the house, for about a week prior to putting them out for pickup.

RECYCLING POLICY. Acceptable Recycling: Aluminum and tin cans, plastics types one through seven (1 – 7), plastic bottles, wide mouth plastic containers & rigid plastics, empty aerosol cans, paper (including newspaper, magazines, office paper, envelopes), cardboard, paperboard (cereal boxes, shoe boxes, frozen food packages) and corrugated cardboard (moving boxes etc.). For a complete list of acceptable materials visit our website: americandisposal.com/acceptedrecycling. Cardboard boxes must be broken down (flattened) and placed at the curb and inside personally owned container and/or Service Provider issued container. Service Provider will collect up to 5 broken down boxes outside any personally owned container and/or Service Provider issued container per household per collection.

YARD WASTE POLICY. Grass clippings and leaves need to be placed in bio-degradable paper bags or a personal trash can marked "Yard Waste". Tree limbs and brush must be tied in bundles no longer than 4 feet in length and 3 inches in diameter. Bundles or items that are bagged are not to exceed 50 LBS. Service Provider will collect a maximum of ten bundles of tree limbs and brush per pick up and a maximum of ten bags of leaves per pick up. Christmas trees are collected during the first two weeks in January and should be free of all decorations and not placed out in plastic bags. Provider will not be responsible for damage to streets, curbs, gutters, or sidewalks resulting from containers and bags or otherwise placed for collection (for example, grass clippings that seep and stain placement area).

SPECIAL PICKUPS. There will be an extra charge for curbside pickup of furniture and other large non-metallic household items, ferrous metals/white goods such as stoves, refrigerators (all CFC's should be removed prior to pick-up), washers, dryers, hot water tanks, and other bulky metallic items, including more than ten bundles of tree limbs and branches. Special pickups need to be scheduled and payment settled with Service Provider in advance.

BILLING POLICY. Customer will be invoiced by Service Provider on the 1st of each month and will be subject to interest of one and one half percent (1.5%) if not paid by the end of the month for which service is billed. Customer shall pay a \$50 fee for each check submitted by Customer that is an insufficient funds check, returned, or dishonored. Service provider reserves the right to suspend services if any invoice is not paid by the due date. There will be a \$100 reinstatement fee for any suspended account. No adjustments will be made to your account as a result of suspension. In the event of delinquency in payment by Customer, Service Provider may refer collection of all amounts due to a collection agency or attorney and Customer agrees to pay all fees and costs incurred for collection. Provider relies on the accuracy of Customer's unit count information to invoice for services provided and Customer is solely responsible for the accuracy of the unit count. If the unit count is overstated there shall be no adjustment to prior billing.

LIMITS OF OUR RESPONSIBILITY. Service Provider is not responsible for loss or damage to homeowners' personal waste containers and lids or any items small or large left near the waste containers (for example, a bicycle left leaning on a trash can).

FY JAN 26 **Valid only if signed and returned by February 15, 2026