

Architecture and Planning Board Appointment Resolution Worksheet

Date: February 19, 2025

Suggested Motion:

“I move to appoint _____ as a member of the Architecture and Planning Board.”

2nd:

Summary:

Katie Mann and Brian Mullins have shown interest in the open seat on the Architecture and Planning Board. Both have submitted a letter of interest for consideration.

Vote:

	In Favor	Opposed	Abstained	Absent
Scott Buchanan				
Dave Bush				
Caitlin Counihan				
Elaine Lawler				
Jeff Lisanick				
Scott Mulrooney				
Mike Rothenberg				
Jim Wicker				

10 FEBRUARY 2025

Dana Cross

Asst. General Manager, Parfairfax
dcross@parkfairfax.org

Dear Ms. Cross,

I'm writing to express my interest in the Architecture and Planning Board Committee at Parkfairfax.

I have had the pleasure of being a resident of Parkfairfax for the past seven months and enjoyed my time in the neighborhood. I am eager to become more involved and contribute to the community.

I have reviewed the responsibilities of the volunteer opening and believe I would be an excellent addition to the committee. With my experience in architectural design, construction management, and financial oversight, I am confident in my ability to contribute meaningfully. Some key strengths I bring include:

- A strong understanding of architectural design and documents.
- Experience in construction and financial management.
- Contract creation, maintenance, and enforcement.
- Collaborative team-oriented approach.

I graduated with a degree in Construction Management from the College of Engineering at Virginia Tech in 2023, and I am currently serving as a Project Engineer at Grunley Construction. My role at Grunley, coupled with my educational background, has equipped me with the technical knowledge and hands-on experience essential for this position.

My current project includes a team of eleven people working to renovate and restore the Department of Agriculture, Wing 7, in Washington, D.C. This \$120 million contract involves restoring a historic 1930s building listed on the National Registry of Historic Places. The scope includes:

- 125,000 SF of office space.
- Fitouts for multiple mechanical, electrical, and IT rooms.
- Restoration of historic elements such as wood, plaster, marble/masonry, and slate.

Notable recent projects completed by Grunley include:

- National Museum of Women in the Arts (Completed 2024)
- Jefferson Memorial (Completed 2022 & 2023)
- Hirshhorn Museum (Completed 2023) & Sculpture Garden (Under Construction)
- WWI Memorial (Completed 2021) and WWII Memorial (Completed 2022)

I appreciate your consideration of my application and believe I would be a valuable asset to the committee. I look forward to the opportunity to contribute and discuss my qualifications further.

Sincerely,

Katie Mann

Brian Mullins
3720 Holmes Lane
Alexandria Va 22302
703-568-8260

LETTER OF INTEREST

DATE: DEC 17 2024

TO: Dana Cross

RE: ARCHITECTURE AND PLANNING BOARD VOLUNTEER NEEDED

Hello Dana,

I have a great interest in being part of this committee. As a resident here of almost 10 years and being a licensed electrician and general contractor for 27 years as well as working in the trades since 1985, I can bring a lot to the table. And as mentioned, living here for almost 10 years and working here in the community for almost that and now every day, All of my work is here in the community. I do a lot of electrical work here, I replace 150 to 200 wall ac units per year, I work on several remodeling projects every year here, upgrade the old panels in the owners/tenants units. I am also working with HVAC contractors here in the community on the mini split installations. As you know I am also a sub contractor for parkfairfax. I tackle or assist the maintenance staff with electrical projects and outdoor lighting, as well as upgrading the panel boxes in our laundry rooms and boiler rooms, I have my hands full here and know these buildings like the back of my hand. That said I feel I can be a bonus to this committee. Thanks to you and or whoever will be reviewing or considering this.

Thanks, Brian Mullins