

Board Meeting Minutes

- February 21, 2024 Board Meeting Minutes
- March 20, 2024 Board Meeting Minutes

**PARKFAIRFAX CONDOMINIUMS
BOARD OF DIRECTORS
VIRTUAL MEETING**

**February 21, 2024
3360 Gunston Road:
Alexandria, VA 22302**

ATTENDANCE:

Directors Present: Scott Buchanan, President; Peter Ferrell, Vice President; Amanda Mullan, Treasurer; Peggy Clancy, Secretary; Dave Bush, Claire Eberwein, Marieke Johnson, and Jeff Lisanick, Directors.

Directors Absent: Matthew Larson, Director

Others Present: Francisco Foschi, General Manager, Dana Cross, Assistant General Manager, Donna Young, Recording Secretary.

CALL TO ORDER:

President Buchanan called the Board meeting to order at 7:00 p.m., with eight (8) members of the Board in attendance. Mr. Buchanan welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

- (R) **WITHOUT OBJECTION, Mr. Buchanan MOVED to adopt the agenda as amended. The motion passed by unanimous consent (8-0-0).**

APPROVAL OF THE DRAFT JANUARY 21, 2024, BOARD MEETING MINUTES:

Approval of the January 21, 2024, Board meeting minutes has been moved to the March 20, 2024, Board of Directors meeting.

RESIDENTS FORUM:

Homeowner (Yvonne Zecca) requested that the Board have Management investigate the chemicals that the Lawn Care company is using on Parkfairfax's lawns as to whether they are unhealthy to residents and/or dogs, etc. Ms. Zecca stated that healthy dogs have contracted a form of cancer and passed away in the last year. [*Mr. Buchanan stated that the Board is moving further and further away from the use of chemicals on an ongoing basis. Management will look into what chemicals are being used.*]

Homeowner (Starr Newlon) provided a statement before the Board requesting the Covenants Committee to revisit the approval of Unit #3258's exterior light application. Ms. Newland continued that her concerns are that the new lights directly impact Unit #3260. Ms. Newland asked the Board to assist her in having the lights stop shining into Unit #3260.

Homeowner (Mike Rothenberg) raised the subject matter of possible quiet times for adults at the pool, which should be included in the survey. [*Mr. Buchanan stated that legally there are some meaningful restrictions to implementing age-based access to the pool.*]

Homeowner (Marsha Trent) shared that she is very appreciative of having an EV Charging Station(s) in the community.

Homeowner (Anne Marie Castrovinci) thanked the Board for their service and asked if the information regarding delinquent homeowner fees and the selling of units is public information, as to who, how many, and the amount of money that is delinquent to the Association, and how the Board collects those fees. [**Mr. Buchanan stated that information is included in the budget and is noted as a line item of monies that is uncollected/outstanding to the Association. Mr. Buchanan also shared steps that are taken regarding collection processes. Mr. Buchanan added that all unit sales are required by law to inform the Association of the sale.**]

Homeowner (Karen Terry) stated that she agrees with initiating quiet hours for adults at the Parkfairfax Pool(s).

Homeowner (Lisa Harger) commented on two items in the Board Packet: #1 -- the pool survey, she stated she didn't understand question #19. #2 – the holiday decorations update, “**holidays**” seems kind of vague, it is said that the holiday ends January 9th, but I have seen Valentine’s Day and Saint Patrick’s Day decorations up; so, you might want to be more specific. Ms. Harger further commented on the seating areas – the policy in place is not being enforced, so how is setting up this policy going to help matters?

COMMITTEE REPORTS:

Recreation Committee: Mr. Lisanick shared he received an email from Recreation Committee Chair, Mr. Paul Freedman, requesting \$300 for some music to be played on Movie night.

Activities Committee: Ms. Clancy shared with the Board some suggestions from the Activities Committee for the use of the community room for possible discussion at the March 20, 2024, Board meeting.

Finance Committee: Ms. Mullan stated that the Finance Committee inquired if there is a way to offset the capital gain tax by taking a look at the improvements that were made to the unit. She further stated that this is something the Association should look into further.

Elections Committee: Mr. Buchanan stated that the committee wanted to express thanks to everyone who attended the Townhall meeting that took place. “**Thank You**”

Committee Reports: Ms. Johnson shared that more committees should consider providing reports to the Board in advance of the Board meetings. Ms. Johnson suggested a template and/or guiding link for Committee/Committee Chairs to follow as to what sort of things the Board is looking for.

Landscape Committee: Mr. Bush thanked the committee for the Spruce for Spruce Island, which is now Washington Island. Ms. Robin Davis, Chair of the Landscape Committee, stated that the cost of the tree, including installation, is under \$5,000 and that the holly is being relocated near the entrance to I-395.

GENERAL MANAGER'S REPORT:

Parkfairfax Sign Removal: Mr. Foschi requested Board approval to remove and relocate the Parkfairfax sign located on the island in front of Charles Barrett School and relocate it to the 600 buildings, creating a new focal point. After further discussion: **Without Objection Board consensus and approval were provided to Management to move forward with the removal and relocation of the sign.**

Ting & Verizon Proposed Installation Plan: Mr. Foschi directed the Board's attention to the plan submitted by Ting & Verizon to install equipment throughout Parkfairfax to provide internet services to the community. Mr. Foschi continued that he would bring in representatives for a presentation before the Board to address any questions and/or concerns the Board may have.

Registration & Access Cards Plan: Mr. Foschi shared his plans to tidy up the registration process to ensure that the right data is gathered. Mr. Foschi proposed to the board implementing a new system called the "Wait Room Log System" and stated that this registration and access system will provide access to the maintenance yard, the three (3) pools, the gym, and the community room, which at a later time could also be extended to the laundry rooms; this system will be accessed through filling out a form for data purposes, as well as an app on your phone. The Board provided input on the matter. Mr. Foschi stated that he has requested cost proposals to be provided to the Board upon receipt.

Reserve Study Cost: Mr. Foschi revisited the matter and stated that the cost of a new Reserve Study would be \$20,000.

109-111 Building Foundation: Mr. Foschi shared that plans to begin mobilization to Buildings #111 & #109 will begin approximately the first week of March 2024; the dates will be confirmed the last week of February 2024.

MATTERS FOR BOARD DECISION:

December 2023 Reserve Expenditures:

- (R) MOVED by Ms. Mullan, SECONDED by Ms. Johnson, to approve the December 2023 Reserve Expenditures in the amount of \$328,661.83 with funds to come from GL 9901.015, Reserve Expenditures. The motion passed unanimously (8-0-0)**

Preliminary Adoption of the FY 2025 Draft Budget: Ms. Mullan provided an overview of what is included in the FY-2025 Draft Budget which is the selling of two (2) units owned by the Association (1-bedroom & 3 bedroom), with the net income going directly into Reserves. It also includes increases in fees based on inflation that were discussed in the budget workshop; increased income projections on the community room; and the reduction of \$200,000 from Reserve Contributions. The Board members provided their input/feedback on the FY-2025 Budget. Mr. Jeff Lisanick stated his disagreement with the original motion and proposed the following amendment. Before that amendment can be heard a motion must be heard to call the question.

- (R) MOVED by Ms. Mullan, SECONDED by Ms. Clancy, to call the question on the request to amend the underlying motion. The Motion failed (4-4-0). Mr. Bush, Ms. Eberwein, Mr. Ferrell, Ms. Mullan (voted Yes). Mr. Buchanan, Ms. Clancy, Ms. Johnson, Mr. Lisanick (voted No).**

Mr. Buchanan stated for clarification purposes, the motion in front of us is to amend the underlying motion, and that would limit the selling of units, reduce the condo fee to a 4.5% increase, and based upon my rough math, would cut off reserve contributions by approximately \$1 million, which means the reserve balance would decrease next year by more than \$1 million. After further discussion, the Board proceeded with the original motion as follows:

- (R) MOVED by Mr. Lisanick, SECONDED by Mr. Bush, to approve the preliminary FY2025 Draft Budget with a 4.5% increase in assessments without selling units, and the difference in the budget will be made up by taking reserve money contributions. The Motion failed (1-7-0). Mr. Bush, Ms. Clancy, Ms. Eberwein, Mr. Ferrell, Ms. Johnson, Ms. Mullan, and Mr. Buchanan opposed.**

The Board proceeded with the original motion as follows:

- (R) MOVED by Ms. Mullan, SECONDED by Ms. Clancy, to approve the preliminary FY2025 Draft Budget with an increase in assessments of 7.1% with all changes, expenditures, and transactions contemplated therein. The motion passed (6-2-0). Mr. Lisanick and Mr. Bush opposed.**

Deferred Assessment Resolution:

- (R) MOVED by Mr. Buchanan, SECONDED by Ms. Johnson, that The Association elects to apply all or part of the excess assessment income to the following year's assessments and that such final amount shall be at the Board's discretion. The motion passed unanimously (8-0-0).**

Building #716 Change Order:

- (R) MOVED by Mr. Bush, SECONDED by Ms. Eberwein, to approve Walker Consultants Building 716 Change Order in the amount of \$59,396 with funds to come from GL 9114.210 Building Settlement. The motion passed unanimously (8-0-0)**

[Mr. Ferrell left the meeting at 8:46 p.m., bringing the number of Board members present to seven (7).]

MATTERS FOR BOARD DISCUSSION:

AR #2 – Holiday Decorations Update: Mr. Buchanan requested the Board's review of the amendments made to the policy and to provide feedback. The matter will be revisited at the March 20, 2024, Board of Directors meeting.

Ting/Verizon High-Speed Internet Plan: Mr. Foschi provided information regarding the project. The Board discussed the matter and decided to acquire legal counsel's recommendation(s) on the submitted plan, as well as schedule meeting(s) with Verizon and Ting, once the Board has a timeline, to allow them the opportunity to provide information and address any questions and/or concerns from the Board. The matter will be revisited at the March 20, 2024, Board of Directors meeting.

AR#17 – Selection and Presentation of Association Awards: Mr. Buchanan directed the Board attention to the updated language in the policy regarding the presentation of awards. Mr. Bush stated that the option to

give awards to non-residents should be included. Mr. Buchanan requested that the Board review the amendments and provide any input. The matter will be revisited at the March 20, 2024, Board meeting.

Seating Areas: Ms. Eberwein spoke to the subject matter of seating areas/front patios that have sprung up all over the community. Ms. Eberwein stated that one way to address this is to amend the policy and strike the language under Furniture, allowing outdoor lawn furniture and replace it with “**no furniture allowed**”. Ms. Eberwein stated that this has been going on for 30 years and we are now receiving tons of complaints. Mr. Bush stated the matter boils down to enforcement. The Board will revisit the matter.

Pools and Recreational Courts Survey: Mr. Buchanan requested the Board review the survey and provide any edits, suggestions and/or changes, and submit them to him for input. The matter will be revisited to finalize the survey and possibly submit it to the community.

MOTION TO EXTEND THE MEETING:

- (R) **MOVED by Mr. Lisanick, SECONDED by Ms. Johnson, to extend the meeting at 9:30 p.m., by 30 minutes. The motion passed (6-1-0). Mr. Bush opposed.**

MATTERS FOR BOARD INFORMATION:

March 20, 2024, Agenda Items: Mr. Buchanan requested that any additions to the agenda be submitted before the March 20, 2024, Board meeting.

MOVE INTO EXECUTIVE SESSION:

- (R) **WITHOUT OBJECTION Mr. Buchanan, MOVED, to recess Open Session at 9:30 p.m., and convene in Executive Session to discuss personnel, legal, or contractual matters, as permitted by subsection (C) of Section 55-79.75 of the Code of Virginia. The motion passed unanimously (7-0-0)**

MOTION TO LEAVE EXECUTIVE SESSION:

- R) **WITHOUT OBJECTION Mr. Buchanan, MOVED to leave Executive Session at 10:00 p.m. The motion passed unanimously (7-0-0)**

ACTIONS TAKEN AFTER EXECUTIVE SESSION:

- (R) **MOVED by Mr. Buchanan, SECONDED by Ms. Johnson, to deny a request to revisit a Covenants Committee’s decision as discussed under Tab #7. The motion passed unanimously (7-0-0).**

MOTION TO ADJOURN THE MEETING:

- R) **WITHOUT OBJECTION Mr. Buchanan, MOVED to adjourn the meeting at 10:00 p.m. The motion passed unanimously (7-0-0)**

Meeting Adjourned at 10:00 p.m.

**PARKFAIRFAX CONDOMINIUMS
BOARD OF DIRECTORS
MEETING**

**March 20, 2024
3360 Gunston Road:
Alexandria, VA 22302**

ATTENDANCE:

Directors Present: Scott Buchanan, President; Peter Ferrell, Vice President; Amanda Mullan, Treasurer; Peggy Clancy, Secretary; Dave Bush, Claire Eberwein, Marieke Johnson, Matthew Larson, and Jeff Lisanick, Directors.

Others Present: Francisco Foschi, General Manager, Dana Cross, Assistant General Manager, Donna Young, Recording Secretary.

CALL TO ORDER:

President Buchanan called the Board meeting to order at 7:00 p.m., with nine (9) members of the Board in attendance. Mr. Buchanan welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

- (R) **WITHOUT OBJECTION, Mr. Buchanan MOVED to adopt the agenda as amended. The motion passed by unanimous consent (9-0-0).**

APPROVAL OF THE DRAFT JANUARY 17, 2024, BOARD MEETING; JANUARY 20, 2024, BUDGET WORKSHOP MEETING; AND FEBRUARY 21, 2024, BOARD MEETING MINUTES:

- (R) **MOVED by Mr. Buchanan, SECONDED by Ms. Johnson, to approve the January 17, 2024, Board Meeting Minutes as presented in the Board Packet with the redline. The motion passed unanimously (8-0-1). Scott Buchanan abstained.**
- (R) **MOVED by Mr. Buchanan, SECONDED by Ms. Mullan, to amend the original motion to approve the January 20, 2024, Budget Workshop Meeting Minutes with the amendment to add the following language provided by Mr. Lisanick: “*Mr. Busby [in his opinion] stated that selling units is the same as a special assessment*”. The motion passed (8-0-1). Mr. Buchanan Abstained.**
- (R) **MOVED by Mr. Buchanan, SECONDED by Ms. Mullan, to approve the January 20, 2024, Budget Workshop Meeting Minutes as amended by Ms. Mullan. The motion passed unanimously (9-0-0).**
- (R) **WITHOUT OBJECTION The February 21, 2024, Board Meeting Minutes will be revisited at the April 24, 2024, Board meeting.**

RESIDENTS FORUM:

Homeowner (Scott Mulroney) addressed the Walker Consultants report dated February 29, 2024, in reference to the roofing project and stated the importance of Walker Consultants performing a thorough investigation of all the buildings and spaces as well as thoroughly inspecting the interior of each roof.

Homeowner (Lisa Harger) revisited the issue of the Seating Areas, stating that she would like to suggest that the existing policy be enforced, which is, that there are no front seating areas. Ms. Harger raised the subject matter of the pool hours and suggested alternating days to make it easier for everyone who wants to go to the pool; and further suggested keeping the pools open a little longer in September 2024, until after Labor Day.

Homeowner (Scott Knudson) raised concerns about the Landscape Committee's proposal to substitute a Native American Holly tree for a non-native Norway spruce that is on track to be planted on Washington Island. Mr. Knudson suggested planting the tree in March of 2025 giving it a whole extra month to get acclimated to the spot before the hot summer arrives. Mr. Knudson provided information regarding the anonymous donor of the tree.

Homeowner (Starr Newland) raised the subject matter of the Covenants Committee Review of Unit #3250 lighting. Ms. Newland asked, since the Board denied her request, what resolution of this nuisance can they provide since it is negatively impacting her unit. Ms. Newland revisited a request that she submitted to see an email that was sent. ***Mr. Buchanan responded that he would look into the email request and provide an answer. Mr. Buchanan further responded that the Association has reached its terminus point in the activity of this matter and that any next steps would have to be resolved amongst Ms. Newland and her neighbors.***

Homeowner (Mike Rothenberg) inquired what the contract price was on the sale of 1407 Martha Custis Drive (3-bedroom). Mr. Rothenberg also asked what the cost differences would be with the present access control system versus others; and was any other access control vendors asked to submit a bid. ***Mr. Buchanan responded that the transaction has not been completed on the sale of the unit and as soon as that transaction closes, it will then become a matter of public record.***

Homeowner (Kristen Mowery) reiterated Ms. Hargers' statement that the recommendation from the A&PB committee regarding seating areas was to not pick up the specification. Ms. Mowery recommended that the Lions Lane pool hours be from 12 noon – 9 p.m.; and the Coryelle Lane pool hours be from 8:00 a.m. – 3:00 p.m., to cover all slots of the day for all swimmers. Ms. Mowery shared her concerns, stating why are we moving a tree that is perfectly established and in a good position.

COMMITTEE REPORTS:

Finance Committee: Ms. Mullan asked/encouraged the Board to allow the Finance Committee to formally work with Mr. Foschi on the Reserve Study process. HEARING NO OBJECTION, the Board approved Ms. Mullan's request.

Elections Committee: Ms. Clancy shared that the committee asked her to express their thanks to all the Board Members who attended the Meet the Candidates event and that they appreciate all the support that the Board has given them.

Activities Committee: Mr. Buchanan raised the subject matter regarding some recommendations/potential changes in the community room that seem to be reasonable. Mr. Buchanan stated that these recommendations should be deferred to Management in the course of their spending authority to assess and determine whether they are cost-effective. Ms. Eberwein recommended that both Anne Wheaton and Anne McCord (A&PB) have input on the suggested recommendations for the purpose of esthetic consistency.

Recreation Committee: Mr. Lisanick shared that Mr. Friedman, Chair, of the Recreation Committee, reiterated his request to have music at the movie night and that he will be asking for an additional \$300, which would greatly add to the event.

Activities Committee: Ms. Clancy shared with the Board some suggestions from the Activities Committee for the use of the community room for possible discussion at the March 20, 2024, Board meeting.

Communications Committee: Mr. Larson reported that the communication survey has come back, and we have the data we need, and it has been inputted into Survey Monkey. Mr. Larson continued that the Committee will be meeting next Thursday, March 28, 2024, to review it and he will be asking the Committee to provide the Board with the actual recommendations based on that survey. Mr. Larson stated that he would like to add this to the April 24, 2024, Board meeting Agenda under Discussion. Mr. Larson added that the Dash service is looking to reduce the 104-bus service from every 30 minutes to every 60 minutes, and it's going before the Transportation Commission tonight; Mr. Larson recommended requesting Mr. Bob Gronenberg's assistance in the matter.

Covenants Committee: Mr. Bush shared that the 3712 Lions Lane painting is in progress.

Committee Reports: Ms. Johnson revisited the matter of the template for Committee reports and stated that she is working on that. Ms. Johnson stated that it would be beneficial to have a list of items that the Board would like to see.

Landscape Committee: Ms. Robin Davis, Chair of the Landscape Committee, provided an update regarding replacing the Nellie Stevens Holly on Washington Island. Ms. Davis shared the holly is a donation from an anonymous donor and due to various issues, the window was missed to have it dug (today was the last day). The cost saving of approximately \$3,000; and it would have to be placed next year instead of this year. Ms. Eberwein added that a beautiful location has been found for the Nellie Stevens on Washington Island near the 395 entrance and further stated that the goal is to get large trees in areas that are focal points. Ms. Eberwein also stated that she would like the Landscape Committee to come up with a plan for both trees. After further discussion and input, it was concluded that the Landscape Committee will decide how to use the Spruce, the Holly, and the Nellie Stevens, and provide that information to the Board at a later time. Mr. Dave Bush stated that on a non-anonymous basis, he would be happy to put up the \$1,300 for a Blue Spruce, if it becomes necessary. Mr. Buchanan stated that the Landscape Committee will look at options and provide recommendations for the trees and the matter will be revisited in late July or early August 2024.

GENERAL MANAGER'S REPORT:

Parc East EV Charger Access: Mr. Foschi directed the Board's attention to the matter of the EV Charger Access, to allow Parc East residents to register under the Parkfairfax umbrella. This allows for accurate record keeping and the cards will be deactivated after one year if not renewed. Ms. Eberwein recommended revisiting this next year based on usage to ensure that Parkfairfax residents are getting access to the charging stations. Mr. Buchanan stated **WITHOUT OBJECTION**, Management can proceed with the proposal as presented.

Ms. Eberwein proposed that when the pool survey is received, questions regarding the volleyball courts be removed from the survey since some decisions have already been made by Management based on usage. Mr. Larson asked that consideration be made to resurfacing said courts to formal pickleball court(s).

Roof Pilot Project – Management and A&PB Committee Role Definition: Mr. Bush directed the Board’s attention to Management’s request for input and clarification from the Board to define the roles of Management and the A&PB Committee moving forward. Mr. Buchanan stated that the General Manager should be fully responsible for this project and consult with people as needed. Ms. Eberwein, as Liaison to the A&PB Committee, requested that she be included in scheduled meetings. Mr. Buchanan stated **WITHOUT OBJECTION**, Management has the power to be in control of the Roof Pilot project/study and shall seek at their discretion guidance from the committee or other professional contractors or consultants as needed.

MATTERS FOR BOARD DECISION:

December 2023 Reserve Expenditures:

- (R) MOVED by Ms. Mullan, SECONDED by Ms. Johnson, to approve the January 2024 Reserve Expenditures in the amount of \$158,028.35, with funds to come from GL 9901.015, Reserve Expenditures. The motion passed unanimously (9-0-0)**

Touchless Access Control Proposal: Mr. Foschi provided an overview of the Touchless Access Control Proposal for Parkfairfax Condominiums. Mr. Foschi stated that upgrading the access system is directly tied to the Association’s need to gather more accurate and updated resident data. The Board provided their input on the matter. After further discussion, will provide management with additional questions and/or concerns and the matter will be revisited via email upon receipt of Management responses to the Boards questions or at the April 24, 2024, Board meeting, for possible decision.

Final Approval of the FY2025 Budget: Board members provided their final comments and/or revisited previous comments.

President Scott Buchanan provided his comments as follows: I want to thank Amanda Mullan; Francisco Foschi; and the Finance Committee; we have all worked very hard, not only on this budget, but on the 5-year budget plan that will be a roadmap to help stabilize the condo fees. This budget is the result of months of hard work, Budget workshops, behind-the-scenes efforts, lots of meetings, and going line by line to find efficiencies, while also providing services. I find it deeply concerning that members of this Board would engage in propaganda stunts to criticize decisions and Board processes that they largely did not participate in nor did they produce any meaningful suggestions or proposals to reduce the expenditures of the Association, except for a last-minute proposal after months of working on the budget to slash the condo fees by reducing the Reserves by \$1 million, which we know would put this Association in a seriously poor financial position. Mr. Buchanan stated to the community not to rely upon mischaracterizations from some Board members who have not participated in good faith in this process. Mr. Buchanan further stated that the Reserve Study makes clear the work that needs to be done, regardless of strategy, and we need to have that money in Reserves when the time comes, or we would fail to perform our fiduciary duties. In conclusion, Mr. Buchanan encouraged owners to read the truth and not some silly pamphleteering that does not reflect the hard work this Board has done.

- (R) MOVED by Ms. Mullan, SECONDED by Ms. Clancy, to approve the FY 2025 Budget with a 7% increase in Assessments over the level of Assessments in FY 2024. The motion passed (7-2-0). Mr. Bush and Mr. Lisanick opposed.**

Additional Pet Application – 1552 Mt. Eagle Place:

- (R) **MOVED** by Mr. Buchanan, **WITHOUT OBJECTION** a motion to approve an additional pet at 1552 Mt. Eagle Place passed unanimously (9-0-0).

AR#17 – Selection and Presentation of Association Awards:

- (R) **MOVED** by Ms. Eberwein, **SECONDED** by Ms. Clancy, to approve the revised Administrative Resolution #17, Selection and Presentation of Association Awards. The motion passed unanimously (9-0-0).

Resolution for the Sale of 1407 Martha Custis Drive:

- (R) **MOVED** by Ms. Eberwein, **SECONDED** by Mr. Buchanan, to approve the Resolution for the Sale of 1407 Martha Custis Drive. The motion passed unanimously (9-0-0).

2024 Pool Management Contract: Ms. Eberwein placed a recommendation to pass the Pool Management Contract as presented with the current hours and rely on data from the pool survey for any changes to go into effect next year.

- (R) **MOVED** by Mr. Buchanan, **SECONDED** by Ms. Johnson, to approve a 1-year pool management contract with High Sierra Pools at a cost of \$153,700, with funds to come from GL 6547.000. The motion passed unanimously (9-0-0).

Annual Meeting Awards:

- (R) **MOVED** by Ms. Clancy, **SECONDED** by Ms. Johnson, to give the “Outstanding Service Award” to the Elections Committee. The motion passed unanimously (9-0-0).
- (R) **MOVED** by Mr. Bush, **SECONDED** by Mr. Lisanick, to give the “Outstanding Service Award”. To Scott Mulrone and Joyce Frank. The motion failed (2-7-0). Mr. Buchanan, Ms. Clancy, Ms. Eberwein, Mr. Ferrell, Ms. Johnson, Mr. Larson, Ms. Mullan opposed.
- (R) **MOVED** by Mr. Ferrell, **SECONDED** by Ms. Johnson, to give the “Outstanding Service Award”. To the Activities Committee and the A&PB Committee. The motion passed unanimously (9-0-0).

Pool & Recreational Courts Survey:

- (R) **MOVED** by Ms. Eberwein, **SECONDED** by Ms. Mullan, to approve the Pool and Recreational Courts Survey striking #'s 11, 12, & 13 from the Recreational Sports Section of the survey which deals with volleyball courts. The motion passed unanimously (9-0-0).

MATTERS FOR BOARD DISCUSSION:

AR#2 – Holiday Decorations Update: Mr. Buchanan provided comments on the Policy. After further discussion by the Board. This matter will be revisited.

Seating Areas: Ms. Eberwein stated that there are items in the policy that the Board needs to debate/decide on. The Board will review the policy and the matter will be revisited at the April 24, 2024, Board meeting.

USP Program Update: Mr. Foschi provided an update on the proposed Maintenance & Repairs Schedule fees (formerly known as USP Program). He stated that the information provided is to show what services are offered.

MATTERS FOR BOARD INFORMATION:

April 24, 2024, Agenda Items: Mr. Buchanan requested that any additions to the agenda be submitted before the April 24, 2024, Board meeting.

MOVE INTO EXECUTIVE SESSION:

- (R) **WITHOUT OBJECTION Mr. Buchanan, MOVED, to recess Open Session at 9:24 p.m., and convene in Executive Session to discuss personnel, legal, or contractual matters, as permitted by subsection (C) of Section 55-79.75 of the Code of Virginia. The motion passed unanimously (9-0-0)**

MOTION TO EXTEND THE MEETING:

- (R) **MOVED by Mr. Lisanick, SECONDED by Ms. Johnson, to extend the meeting by 15 minutes until 9:45 p.m. The motion passed (9-0-0).**

MOTION TO LEAVE EXECUTIVE SESSION:

- R) **WITHOUT OBJECTION Mr. Buchanan, MOVED to leave Executive Session at 9:45 p.m. The motion passed unanimously (9-0-0)**

ACTIONS TAKEN AFTER EXECUTIVE SESSION:

- (R) **MOVED by Mr. Buchanan, WITHOUT OBJECTION, the Board approved the personnel matter as discussed in Executive Session. The motion passed by unanimous consent.**

MOTION TO ADJOURN THE MEETING:

- R) **WITHOUT OBJECTION Mr. Buchanan, MOVED to adjourn the meeting at 9:45 p.m. The motion passed unanimously (9-0-0)**

Meeting Adjourned at 9:45 p.m.