
Parkfairfax Condominium

UNIT OWNERS ASSOCIATION

APPLICATION FOR ACCESS CARD

Access Cards allow our residents to enter the swimming pools, exercise room, and maintenance yard. A separate key (\$15) must be purchased for the tennis courts and laundry rooms. There is a charge of \$30 for the Access Card. *Payment can be made by personal check, cashier's check, credit card, or money order. **We do not accept cash.***

A photo of each access cardholder will be stored in our access card database.

Please note that the Access Card will only be issued if your account is up to date. Any outstanding debts for assessments or the USP program will result in our inability to give a card until those outstanding debts are paid. If you are unsure if you are up to date, please get in touch with the Parkfairfax's Office at (703) 998-6315. Renters may obtain an Access Card depending on authorization from the unit owner. A unit owner may relinquish their rights and allow the tenants to issue the cards. Please note that such owners may still obtain Access Cards for themselves, usable only at the swimming pools, for an additional \$350 per year for a single person and \$500 for a family per year. **A copy of the current lease for tenants must be on file with Parkfairfax.** You must show proof of residency if you are not an owner or Tenant. This can include a driver's license, utility bill, check with address, or voter's registration card. Legal dependents of eligible cardholders over the age of 13 can also obtain cards. Access Cards are required for **each** family member using Parkfairfax recreational facilities.

Using the Association's recreational facilities is a privilege, not a right. **Failure to abide by the rules/guidelines for the facilities may result in fines and/or the deactivation of your Access Card.**

Date _____ Unit Address _____ Bldg # _____

Owner Name _____ Address _____

Phone # _____ Vehicle License Plate: _____ E-mail: _____

Tenant Name _____ Phone # _____ Vehicle License Plate: _____

Tenant E-mail: _____ Date of Lease _____ (Copy on File)

Names of Children Receiving Access Cards & Year of Birth _____
(Children between the ages of 12 and 16 will require a card without a photo. Children 16 or older will require a card with a photo.)

Resident Name _____ Resident Phone # _____

Resident E-mail: _____ Proof of Residency Furnished: _____

Signature _____

FOR OFFICE USE ONLY

Account verified in Tops and C3 by: _____ Date verified: _____
Employee Name

Check /Money Order# _____ Access Card Number: _____