

Requesting Gas Shut Offs

To facilitate gas range replacements in your unit, please call the Maintenance Office at least 10 calendar days prior to your contractor's scheduled replacement. There is a \$45 service charge for this procedure.

Once contacted, the Association will notify all affected residences affected by the shut off, ensure that all keys are on hand, turn off the gas as requested (weekdays, 9 AM to Noon, and 1 PM to 2 PM), and re-light all pilots in the neighboring units. The homeowner must ensure that the contractor is licensed and has secured a mechanical permit from the City of Alexandria. (Code Enforcement Office: 703-838-4360)

Requesting Water Shut-offs to Your Unit

If you are having contracted renovations or major plumbing replacements done in your Parkfairfax home, you should discuss necessary water shut-offs with your contractor. Quite often, the contractor may need to replace, or modify, the water supply piping ahead of the shut-off valves inside your unit. This may require a water shut-off outside of your home and should be performed by Parkfairfax' maintenance staff. The common element valves are located in the buildings' crawlspaces and Parkfairfax staff are trained and equipped to work around the asbestos in these locations. Your contractor probably is not. Also, these valves are prone to breaking and Parkfairfax staff has the parts on-hand to replace them.

At least a one (work) day advance notice is needed so that Parkfairfax may notify your neighbors that will be affected by the water shut-off.

When scheduling a water shut-off, please keep in mind that staff will be available for water shut-offs during regular working hours from 9 AM to Noon, and from 1 PM to 2 PM. Please be aware of the fact that emergencies are also being responded to on a daily basis by this same staff, and this could delay their arrival. Also, Parkfairfax' staff punch a time clock and work under provisions of a collective bargaining agreement. Shut-offs during the lunch period are discouraged unless specifically requested in advance. Here again, you may expect delays in staff's response time if the contractor needs the water shut-off between noon and 1 PM.

There is no charge to the homeowner for a scheduled water shut-off. Costs for unscheduled shut-offs required after hours, or repairing damage to common element piping caused by a private contractor, will be borne by the homeowner.