

**Discussion Item**

**COVID-19 Staff Update**

## **Covid 19 Update**

No staff was furloughed nor laid off. Staff was paid through out and benefits were covered. No vacation or sick leave time accrual was calculated during this period for those workers who were off. We operated with 11 staff members, 3 management, 1 service coordinator, 5 plumbers and 2 janitorial staff. All hot and cold-water systems were checked and maintained. Emergencies such as backups, clogs, gas, and squirrel/rodent issues were handled. Roof leaks were handled, and NVR has continued to work as has CLS and the exterminator during this period.

- All staff will begin to return on this Monday May the 18<sup>th</sup>.
- We will still be operating in a limited schedule, Monday to Friday 8:00am to 2pm for the next 2 weeks to let staff get up to speed.
- We will be handling mostly outside work and interior emergencies until June 1<sup>st</sup>.
- On June the 1st we will return to a full schedule Monday to Friday 8:00am to 5:00pm.
- We will be reaching out to units that have backlogged interior work that needs completion.
- However, for safety reasons to facilitate these work orders we will ask that residents either separate themselves inside from our staff or if possible, leave the unit while the work is done.
- Our staff will have necessary PPE including masks, gloves, boot covers and Tyvek suits (where needed) to reduce any risk of cross contamination.
- We have a good stock of all PPE including the above but also disinfectant and hand sanitizer.
- We have disinfectant kits for each truck.
- With the new budget year upon us we are reviewing the summer schedule and with many residents still working from home we will be pushing off any work that may be disruptive until later in the summer season.
- Ward 5 painting will tentatively begin in July.