

**2020 Board of Directors Election
Electronic Voting
Resolution Worksheet**

Date: December 18, 2019

Suggested Motion:

"I move to approve a one year contract with _____ at a cost of _____ to provide electronic voting in the 2020 Board of Directors election, with funds to come from GL 6390.009."

2nd:

There is \$14,000 in the FY20 budget under Board/Annual Meeting Expenses.

Simply Voting	<p style="text-align: center;">\$3,112.00</p> <p>Ballot administration, emailing of access codes to members, email reminders to non-voters, 1,684 individual electronic instruction pages to be included in the March 13, 2020 election mailing.</p>
eBallot (formally Vote-Net)	<p style="text-align: center;">\$3,783.00</p> <p>Ballot administration, email reminders to non-voters, 1,684 individual electronic instruction pages to be included in the March 13, 2020 election mailing and a final report.</p> <p><i>eBallot administered electronic voting during the 2014, 2015, 2018 and 2019 Parkfairfax Board elections.</i></p>
Vote HOA Now	<p style="text-align: center;">\$2,203.00</p> <p>Ballot administration, mass email messaging, and final report. (This price does not include 1,684 individual electronic voting instruction pages to be included in the March 13, 2020 election mailing. This is a service that Vote HOA Now does not offer).</p> <p>Vote HOA Now does not permit the same email address to be used more than once. If an owner owns more than one unit, they would receive one registration code and the % interest for each unit would be added together. If owners of multiple units would like to vote separately for each unit they own, they would need to provide additional email addresses.</p>

The Annual Meeting will be held on April 15, 2019.

Vote:

	In Favor	Opposed	Abstained	Absent
Scott Buchanan				
Dan Courtney				
Susan Cox				
Maria Wildes				
James Konkel				
Rich Moha				
Kathy Schramek				
Nicholas Soto				
Robin Woods				

Thank you,
Cathi

At Large Voting Site

Service	Billing Period	Price
FIRST VOTE IN A YEAR (includes custom voting website, annual software use license, and full-service setup and management of one vote or survey)	Annually Up to 725 homes	\$909.00

ADDITIONAL VOTES IN SAME YEAR Full-service setup and management	Per Vote/ Survey	\$312.00
---	---------------------	----------

Ward Voting Site 1

Service	Billing Period	Price
FIRST VOTE IN A YEAR (includes custom voting website, annual software use license, and full-service setup and management of one vote or survey)	Annually 301-400 homes	\$647.00

ADDITIONAL VOTES IN SAME YEAR Full-service setup and management	Per Vote/ Survey	\$260.00
---	---------------------	----------

Ward Voting Site 2

Service	Billing Period	Price
FIRST VOTE IN A YEAR (includes custom voting website, annual software use license, and full-service setup and management of one vote or survey)	Annually 301-400 homes	\$647.00

ADDITIONAL VOTES IN SAME YEAR Full-service setup and management	Per Vote/ Survey	\$260.00
---	---------------------	----------

Owner information is retained on the server in your own database. Voting results are kept as long as the service is retained by the association. Annual accounts are invoiced each year on the anniversary date of the first invoice.

Full Service Setup & Management – We work with a single point of contact (SPC) that will provide us with the material to setup a vote and import homeowner data. We will set up the ballot, add candidates and/or issues and review/approve with the SPC before going live. During the vote we will send invitation to vote emails to the homeowners that we have email addresses for. In a typical BOD election the voting period is approximately 30 days, during that period we will send an invite when voting opens, another a week later. The 3rd and forth weeks we will examine where we are in terms of making quorum and change the content of the messages to appeal to more people and increase the frequency of the messages sending up to 8 more messages in the final 2-week period. For votes lasting longer (2-12 months) we will send an additional invites as necessary.




Statement of Work

Type	Description	Price
Enterprise License	(1) Managed voting event utilizing the eBallot platform for 1700 eligible voting members	
Consulting	Ballot setup and support Ballot consulting and schedule Email setup <ul style="list-style-type: none">- (1) Email notification- (2) Email reminders Question filtering (Ward 3 Seat, Ward 5 Seat, At Large)	
Services	<ul style="list-style-type: none">- (1) Certified Results report- Custom ballot mapping (Branch Logic Customization)	
TOTAL		\$3783.00

Client Designees

The Client hereby designates the following individuals as authorized Client contacts for performance of the Services by Votenet:

 1.800.868.3638  help@eballot.com  251 18th Street #704 Arlington, VA 22202

eBallot is a registered trademark of Votenet Solutions, Inc.

Parkfairfax 2020 Board of Directors Election - Vote HOA Now 2019-2020 Online Voting Estimate

Cathi.Sleight@VoteHOANow.com

Wed 12/4/2019 2:32 PM

To: Dana Cross <dcross@parkfairfax.info>

📎 4 attachments (1 MB)

Vote HOA Now Presentation.pdf; Vote HOA Now What's Included.pdf; Vote HOA Now Process.pdf; Vote HOA Now FAQs.pdf;



Hi Dana,

It's great to hear from Parkfairfax, thank you for the opportunity to provide an estimate for At Large & Ward voting. Please find below the pricing for three sites, the total cost with discounts applied for all would be \$2,203.00 same as last year with no increases in 2020.

Similar to last year's bid we would create multiple voting sites, two dedicated to ward voting and one for the master vote, assuming each year the voting structure would alternate. To summarize a little more each eligible ward would vote on their candidates and on the at large ballot, the other wards not required to have an election would vote on the at large ballot. We can meet all of your proxy and quorum only requirements along with the percentage voting calculations. We would merge all the At Large votes into one report at the end so you would essentially have three final reports. Invitation to vote emails and reminders are included in the package, the schedule can be to increased or decreased based on participation at any time.

If there is interest in Vote HOA Now we would be happy to set up a live demo for you and the board to attend so we can show you firsthand how our voting system works and answer any additional questions .

Also, attached is a copy of our presentation which provides information both about online voting and our system, what's included, our process, and FAQs.

Some other items that differentiate Vote HOA Now:

1. All we do is online votes and surveys – so we can focus on making sure you reach quorum
2. We only manage votes/surveys for owner associations – so we make sure our system follows state statutes and focuses on the association boards needs
3. We hire from within the industry and many of us have the CMCA® designation – so we understand the needs of the manager and board
4. All of our client service team members are CAI Educated Business Partners – ensuring we are following best practices in the industry
5. We provide full-service vote setup and management, not just a portal, with our expertise which has a 90% success rate of reaching quorum

Please let me know if you have any questions.