

December 2018

MAINTENANCE MANAGEMENT REPORT



INSTALLED/REPLACED BTH 199 A.O. SMITH WATER HEATERS

Updated: 6/9/2014

BOILER		Old htr out				NOTES	
ROOM #	DATE	W. H. #	SERIAL #				
722	2008?	1	F07M010734	Y		SEVERAL PROBLEMS OFF AND ON IGNITERS EXHAUST...FINALLY REMOVED HEAD AND REATTACHED BURNER PLATE 10/2011	
		2	F0M010729	Y		REPLACED BURNER HEAD AND BLOWER	
542	2/2/2012	1	1146M000176	Y		HAD LEAK AT BOTTOM NIPPLE WHEN FIRST INSTALLED, REFITTED NIPPLE	
		2	175	Y			
		3	179	Y			
904	3/12/2012	1	1146M000177	12-May			
511	10/12/2013	1	1224M0001958	Y			
		2	1224M0001967	Y			
		3	1224M0001948	Y			
224	2/13/2013	1	1224M0001955	Y		had some problem at first, believed it could be a gas problem, will be shortening the drip leg to see if it helps. Any one heater works fine by itself.	
	2/13/2013	2	1224M0001966	Y			
	2/13/2013	3	1224M0001957	Y		Screen went out, replaced cat 5 cable 3/12(?), still problems 3/15. Replaced screen	
518	4/11/2014	1	1325M0001020	n			
107	11/15/2013		1325M0001021	Y			
	11/15/2013		1013	n		Two abandoned water heaters in this room	
	11/15/2013		1014	n			
308	3/26/2013	1	1224M0001953			Main gas pressure was low. Washington gas made adjustments. (sm, le)	
	3/29/2013	2	1224m0001947			gas supply not enough to operate heater upon initial installation, meter to be changed	
	4/10/2013	3	1224M0001950				

INSTALLED/REPLACED BTH 199 A.O. SMITH WATER HEATERS

Updated: 6/9/2014

708	6/5/2014	1	1325M0001027	y	Removed one heater last year
	6/5/2014	2	1325M000997	n	
	6/5/2014	3	1325M0001055	n	
725	4/13/2013	1	1224M0001951	y	Heater removed
	4/13/2013	2	1224M0001954	y	Heater removed
965	5/13/2013	1	1224M0001956	n	
828	9/22/2013	1	1224M001961	yes	
	9/22/2013	2	1224M001962	no	Two abandond water heaters in this room
	9/22/2013	3	1224M000178	no	
843	5/8/2014		1158m000764	y	
	5/8/2014		1328M001036	n	
	5/8/2014		1325M001035	n	
941	2/15/2015	1	1325M0001024	n	
		2	1325M0001025		
911	7/28/2014	1	1418M0000657	n	
	7/28/2014	2	1325M001023	n	
829	9/17/2014	1	1429M0000335	n	Three abandoned heaters
	9/17/2014	2	1335M000146	n	
	9/17/2014	3	1429M0000325	n	
944	12/15/2014	1	1437M001001	n	
	12/15/2014	2	1437M000998	n	
523	3/20/2015	1	1429M000332	n	
	3/20/2015	2	1429M000347	n	

INSTALLED/REPLACED BTH 199 A.O. SMITH WATER HEATERS

Updated: 6/9/2014

	3/20/2015	3	1442001928	n	
817	3/13/2015	1	1325 M001029	n	
	3/13/2015	2	1437M0000973	n	
	3/13/2015	3	1437M001000	n	
215	3/22/2016	1	1508M002277		
	3/22/2016	2	1509M002277	no	Three abandond water heaters in this room
	3/22/2016	3	1509M002277	no	
803	4/26/2016	1	1325M001019	no	
	4/26/2016	2	1429M000334	no	Three abandond water heaters in this room
	4/26/2016	3	1429M000337	no	
842	6/29/2016	1	1505M001969	no	
	6/29/2016	2	1610M000600	no	Three abandond water heaters in this room
	6/29/2016	3	1615M001592	no	
936	8/12/2016	1	1617M002484		
110	8/16/2016	1	1615M001583	no	Three abandonded water heaters in this room
	8/16/2016	2	1615M001586	no	
	8/16/2016	3	1615M002485	no	
810	8/24/2016	1	1617M002484	no	
	8/24/2016	2	1622M000426	no	
	8/24/2016	3	1620M000755	no	
928	10/18/2016	1	1617M002483	no	
	10/18/2016	2	1630M002648	no	
	10/18/2016	3	1630M002647	no	
535	10/25/2016	1	1630M002645	no	
	10/25/2016	2	1630M002646	no	
	10/25/2016	3	1622M000435	no	

INSTALLED/REPLACED BTH 199 A.O. SMITH WATER HEATERS

Updated: 6/9/2014

223	11/29/2016	1	1638M000054	no	
	11/29/2016	2	1637M002657	no	
	11/29/2016	3	1637M002658	no	
937	1/20/2017	1	1622M000434	no	
	1/20/2017	2	1622M000425	no	
	1/20/2017	3	164103727290	no	
965	1/20/2017	1	1646104002045	no	
922	2/27/2017	1	1646104002052	no	
	2/27/2017	2	1650104283677	no	
964	2/16/2018	1	1.73511E+13	no	
	2/16/2018	2	1.73011E+12	no	
605	5/15/2018	1	1.73511E+11	no	
	5/15/2018	2	1630M002670	no	
	5/15/2018	3	1.71211E+12	no	

January 2016

Anniversaries-

Asbestos O & M Training- review/set schedule

Underway

Attendance Evaluation 2019

Attic Inspections- Alarms yearly/(Structural/Electrical in '19 done every 3 years in phases)

Scheduled

Exercise Room Painting and Carpet Cleaning (as required)

Underway

Gas Odorant Inspection

Completed

Heat Pump Filters Cleaned; ice machine filter cleaned

Underway

Holiday Tree-Remove Lights 1/11

Underway

Hot water systems done with boiler room inspections

Ongoing

Management Report 1st

Complete

Newsletter 1st (snow removal/heat; resident gas emergency education)

Complete

Safety & HazCom Plans Reviewed

PEX Piping

Ongoing

Storm Sewer Program (weather permitting)

Ongoing

LAUNDRY AND BOILER ROOM INSPECTION

Month of January 2019

LAUNDRY ROOM INSPECTIONS				
5 Weekly				
# of W.O open at the beginning of month	Inspection Dates. Week of Jan 1-4 Jan 7-11 Jan 14-18 Jan 21-25 Jan 28-31	New W.O made from Inspection	# of W.O completed during month	Total Open W.O At end of month
20	Jan 1-31	20	20	20

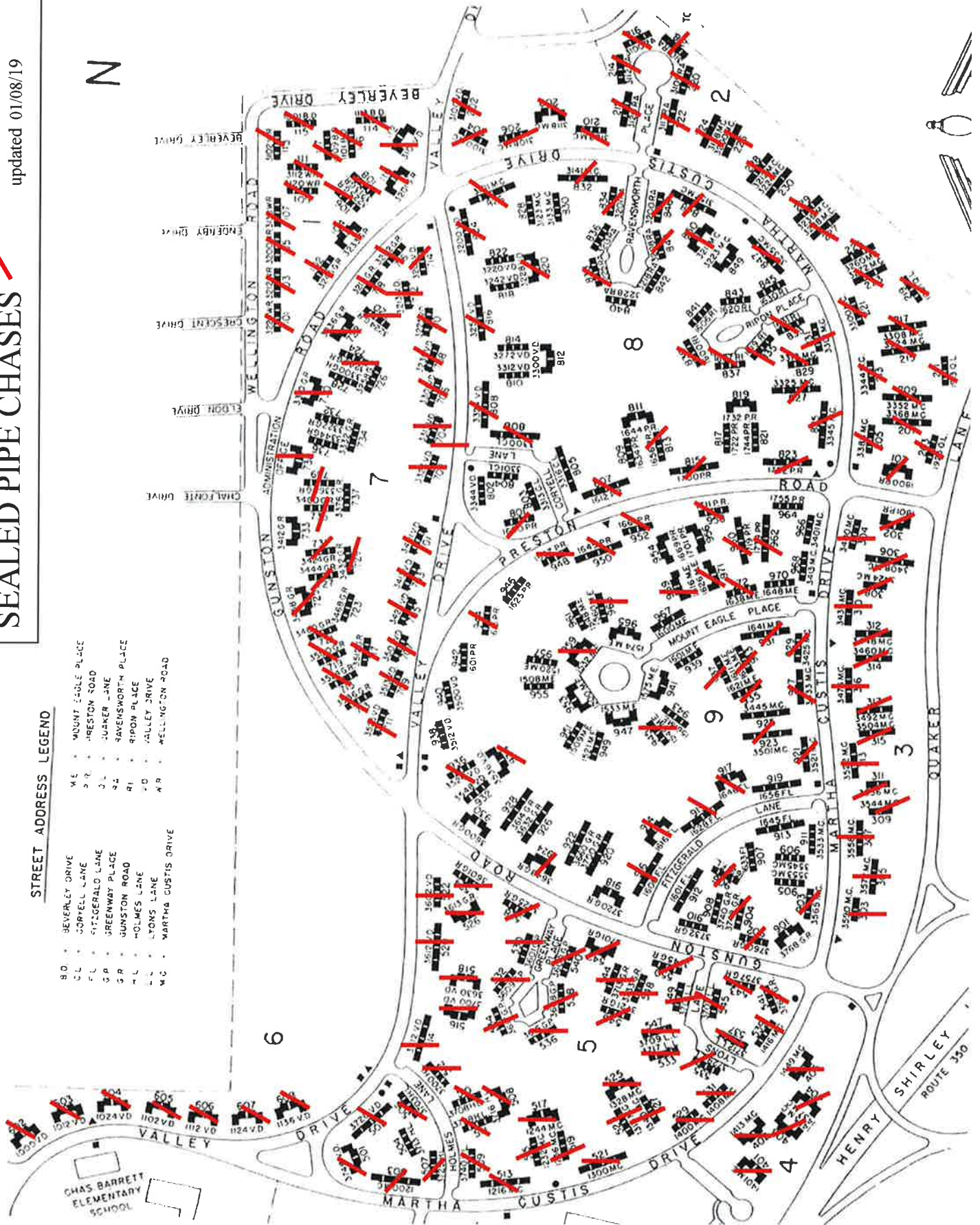
BOILER ROOM INSPECTIONS				
5 Weekly				
# of W.O open at the beginning of month	Inspection Dates. Week of Jan 1-4 Jan 7-11 Jan 14-18 Jan 21-25 Jan 28-31	New W.O made from Inspection	# of W.O completed during month	Total Open W.O At end of month
20	Jan 1-31	20	20	20

SEALED PIPE CHASES

updated 01/08/19

STREET ADDRESS LEGEND

B.D.	BEVERLEY DRIVE	M.E.	MOUNT EAGLE PLACE
C.L.	CORVELL LANE	P.R.	PRESTON ROAD
F.L.	FITZGERALD LANE	S.L.	SHIRLEY LANE
G.P.	GREENWAY PLACE	R.L.	RAVENSWORTH PLACE
G.R.	GUNSTON ROAD	R.I.	RIPON PLACE
H.L.	HOLMES LANE	V.D.	VALLEY DRIVE
L.L.	LYONS LANE	W.R.	WELLINGTON ROAD
M.C.	MARTHA CUSTIS DRIVE		



Rhino Guard Install

August 11, 2015

Building	Front	Rear	Left side	Right side
105	x	x		
112	x	x		
210	x	x		
211	x	x		
305	x	x		
308	x	x		
315	x	x		
508	x	x		
510	x	x		
515	x	x		
519	x	x		
528	x	x		
530	x	x		
531	x	x		
537	x	x		
541	x	x		
542	x	x		
731	x	x		
738	x	x		
739	x	x		
814	x	x		
819	x	x		
828	x	x		
831	x	x		
833	x	x		
845	x	x		
922	x			
927	x			
947	x	x		
949	x	x		
544	x			
961	x	x		
969	x	x		
206	x	x		

Rhino Guard Install

August 11, 2015

[illegible]

Highlighted buildings are
jetted semi-annually in
Sept. and March

Preventative Maintenance / Sewer Jetting for clean outs

Note: add syringe fluid to wart hog every 40-50 hrs.

Updated:6/9/14

*** 06/17 Put viscovis fluid in smaller cutter head while using on 6" drains @ 142.8 hrs. due again @ 182-192***

EQUIPMENT USED			Completed by	DATE	Notes/comments
Building	JET	CAM			
514	X		sm/nc	6/16/2015	Snaked with jetter
543	X		sm/wm/jp	6/16/2015	Snaked with jetter
960	X		sm/wm/jp	06/23/015	Snaked with jetter
401	X		p/le	3/12/2018	Snaked with jetter
904	X		sm/le/jp	8/5/2014	Snaked out drain line
603	X		sm/le/jp	8/5/2014	Snaked with jetter
801	X		sm/le/jp	8/5/2014	Snaked with jetter
111	X		sm/le/jp	9/3/2015	Snaked with jetter
302	X		sm/jp/le	7/2/2014	Snaked out line
201	X		sm/le/jp	11/9/2016	Snaked stack - Jetted
214	X		sm/le/jp	7/2/2014	Snaked with jetter
219	X		sm/le/jp	7/2/2014	Snaked with jetter
848	X		sm/le/jp	7/2/2014	Snaked out line (could not find outside cleanout)
701	X		sm/le/jp	7/2/2014	Snaked with jetter
703	X		sm/le/jp	7/2/2014	Snaked with jetter
705	X		sm/le/jp	7/2/2014	Snaked with jetter
707	X		sm/le/jp	7/2/2014	Snaked with jetter
720	X		sm/le	8/5/2014	Snaked with jetter. This is a storm drain not a sewer line
730	X		sm/le	8/5/2014	Snaked with jetter
736	X		sm/le	5/22/2015	Snaked with jetter
722	X		sm/le	10/4/2013	Snaked with jetter
948	X		sm/wm/le	5/22/2015	Snaked with jetter , added cap and extended cleanout
950	X		sm/wm/le	5/22/2015	Snaked with jetter
946	X		sm/wm/le	5/22/2015	Snaked with jetter
928	X		sm/wm/le	10/16/2014	Snaked with jetter
926	X		sm/wm/le	10/16/2014	Snaked with jetter
213	X		sm/le/jp	10/16/2014	Snaked with jetter
810	X		sm/wm/jp	1/23/2014	Repaired sewer line
842	X		sm/le/jp	1/26/2014	Snaked out drain line (snake from crawl space or boiler room)
717	X		sm/wm/le	2/6/2014	Snaked with jetter
727	X		sm/wm/le	2/6/2014	Snaked with jetter
723	X		sm/wm/le	4/12/2017	Snaked with jetter
548	X		sm/wm/le	2/6/2014	Snaked with jetter
965	X	X	sm/wm/le	2/15/2017	Snaked with jetter
936		X	sm/wm/le	10/16/2014	Snaked with jetter
224	X		sm/wm/le	9/12/2017	Snaked with jetter
113	X		sm/wm/le	2/6/2014	Snaked with jetter
602	X		sm/wm/le	1/20/2015	Snaked main sewer. Installed cleanout
207	X		sm/le/jp	3/19/2014	Snaked with jetter, caught jetter head, had to use 1500 due to joint off set.
203	X		sm/le/jp	3/19/2014	Snaked with jetter

Highlighted buildings are
jetted semi-annually in
Sept. and March

Preventative Maintenance / Sewer Jetting for clean outs

Note: add syringe fluid to wart hog every 40-50 hrs.

Updated:6/9/14

EQUIPMENT USED				*** 06/17 Put viscovis fluid in smaller cutter head while using on 6" drains @ 142.8 hrs, due again @ 182-192***	
Building	JET	CAM	Completed by	DATE	Notes/comments
313	X		sm/wm/le	3/24/2014	Snaked inside and out
504	X		pj/le	7/13/2017	Snaked with jetter
215	X		sm/hc	9/14/2017	Snaked with jetter
221	X		sm/hc	3/27/2014	snaked with jetter from crawl space
827	X		sm/hc	3/27/2014	snaked with jetter from crawl space
841	X		sm/hc	3/27/2014	Concrete covering pipe. Have to clean from crawl space
103	X		sm/hc	3/27/2014	Snaked out line with wart hog.
216	X		le/wm	11/19/2018	Snaked out line
116	X		sm/hc	3/27/2014	Snaked 6" Cleanout
304	X		sm/hc	8/27/2016	Snaked out line
306	X		sm/hc	8/27/2016	Snaked out line
308	X		sm/hc	8/27/2016	Snaked out line
310	X		sm/hc	8/27/2016	Snaked out line
731	X		le/hc	4/1/2014	snaked with jetter
206	X		wa/hc/sar	1/10/2017	Snaked main sewer
737	X		sm/aj/le	5/8/2014	Snaked out line
818	X		sm/aj/le	5/8/2014	Snaked main sewer 6" (cleanout in back under stone at end of patio)
820	X		sm/aj/le	5/8/2014	Snaked main sewer 6"
823	X		pj/le	7/8/2017	Snaked with jetter
826	X		sm/aj/le	9/3/2015	Snaked main sewer 6"
222	X		sm/aj/le	5/22/2015	Snaked out drain line
726	X		sm/aj/le	5/22/2015	Snaked with jetter
832	X		sm/aj/le	5/8/2014	Snaked out line
830	X	X	sm/aj/le	5/8/2014	Used camera found roots, used wart hog and root-x
711	X		sm/aj/le	5/8/2014	Cleaned sewer line
729	X		sm/aj/le	5/8/2014	Snaked out line
839	X		sm/aj/le	3/15/2017	Snaked main sewer
847	X		sm/aj/le	5/8/2014	Snaked everything is okay
833	X	X	sm/aj/le	5/8/2014	Snaked with jetter
103	X		sm/aj/le	5/8/2014	Snaked with jetter
117	X		sm/aj/le	5/8/2014	Snaked with jetter
112	X		sm/aj/le	5/8/2014	Snaked with 1500

Highlighted buildings are
jetted semi-annually in
Sept. and March

Preventative Maintenance / Sewer Jetting for clean outs

Note: add syringe fluid to wart hog every 40-50 hrs.

Updated:6/9/14

*** 06/17 Put viscosis fluid in smaller cutter head while using on 6" drains @ 142.8 hrs. due again @ 182-192***

EQUIPMENT USED			Completed by	DATE	Notes/comments
Building	JET	CAM			
114	X		sm/aj/le	8/27/2016	Snaked with jetter
835	X		sm/le/aj	9/25/2015	Snaked out line
529	X		sm/le/aj	9/14/2017	Snaked stack -Jetted
716	X		sm/hc	10/2/2015	Snaked stack -Jetted
202	X		sm/hc/jp	1/6/2016	Snaked with jetter
712	X		sm/hc/wm	5/22/2014	Snaked with jetter
228	X		sm/hc	9/3/2015	Snaked with jetter
738	X		sm/hc	3/27/2015	Replaced section of sewer line
843	X		sm/hc	5/22/2014	Snaked out line with wart hog
849	X	X	sm/hc	5/22/2014	Snaked out line with wart hog
836	X		wm/jp/hc	1/31/2018	Snaked with jetter
708	X		sm/jp/le	7/1/2015	New sewer line installed
710	X		sm/jp/le	5/22/2014	Snaked with jetter
803	X		sm/le/jp	5/22/2014	Snaked main sewer 6"
846	X		sm/jp/hc	9/12/2017	Snaked with jetter
834	X		sm/jp/hc	5/29/2014	Snaked with jetter
838	X		sm/jp/hc	5/29/2014	Snaked with jetter
102	X		sm/wm/jp	5/29/2014	Used root cutter in 6" drain line, followed by Root X in afternoon
216	X		le/pj	1/10/2017	Snaked out drain line
218	X		sm/wm/jp	9/3/2015	Snaked out drain line
805	X		sm/wm/jp	10/9/2017	Snaked main sewer 6 "
223	X		sm/wm/jp	6/6/2014	Snaked out line
911	X		am/hw	5/24/2017	Snaked out line
813	X		sm/hc	1/15/2015	snaked main sewer
733	X		le/jp	1/10/2017	Snaked out line
837	X		sm/wm/jp	6/6/2014	Snaked out line, 6" both sides to middle then to main
532	X		sm/le/jp	3/28/2015	Replaced sewer line
803	X		sm/wm/jp	4/6/2016	Replaced sewer line
959	X		sm/hc	4/6/2016	Snaked sewer line
829	X		sm/le/jp	9/12/2017	Snaked sewer line
831	X		le/af	11/19/2018	Snaked with jetter
936	X		sm/le/jp	4/6/2016	Snaked stack -Jetted
534	X		sm/le	7/14/2016	Snaked main sewer line
114	X		sm/le	7/14/2016	Snaked main sewer line
536	X		sm/le	8/27/2016	Snaked with Jetter
828	X		sm/le	11/9/2016	Snaked sewer line
824	X		sm/le	1/10/2017	Snaked underground gutter Snaked with Jetter Snaked with Jetter
208	X		dr/wm	2/24/2017	
303	X		dr/wm	1/24/2018	

SUMP PUMP INSPECTIONS

Updated: 3/5/2014

			New		
Bldg#	Last Insp.	Notes	Inspection	Notes	
102-2	1/6/2016	Sump pump working		Replaced 1 pump	
104	4/18/2017	Sump pump working		Pump Works	
110	11/9/2018	Sump pump working		Install 2 new pumps	
111	1/6/2016	Sump pump working		Replaced 1 pump	
114	2/23/2017	Two Sump pumps working		Replaced 1 pump	
Bldg#	Last Insp.	Notes			
215	9/10/2015	Boiler Room/crawlspace both work		Installed new pump in crawlspace	
216-2	1/13/2017	Sump pump working		Installed new pump in crawlspace	
218	2/16/2016	2 Sump pump working in boiler room			
223	3/17/2017	Sump pump working		Pump Works	
224	2/16/2016	Sump pump working		Pump Works	
Bldg#	Last Insp.	Notes			
228	4/12/2017	Sump pump working Pit cleaned		Pump works	
307	11/9/2018	Sump pump working		Installed new pump	
308	9/12/2018	Installed new pump cleaned pit		Pump works	
310	10/10/2017	Sump pump working		Pump works	
312	11/15/2016	Sump pump working		Pump works	
Bldg#	Last Insp.	Notes			
401-2	7/18/2017	Installed 2 new sump pumps		Pump Works	
404-2	1/6/2016	2 pumps both working		Pump Works	
405	8/15/2017	Installed 1 new sump pumps		Both pumps work	
504	1/6/2016	Pump working cleaned out pit	1/6/2016	Pump Works	
506	8/9/2015	no pump crawl space dry			
520	9/12/2018	Installed new pump		Pump Works	

SUMP PUMP INSPECTIONS

Updated: 3/5/2014

Bldg#	Last Insp.	Notes		
515-2	5/18/2016	Sump pump working		2 Pumps work
523	8/9/2018	Installed new pump		
527	9/17/2015	Sump pump working		Pump Works
528	4/18/2017	Sump pump working		Pump Works
529	5/23/2014	Sump pump working		
Bldg#	Last Insp.	Notes		
533	10/30/2014	Sump pump working	2	Both sump pumps are working
535-2	10/30/2014	Sump pump working	2	Both sump pumps are working
506 (2)	8/8/2017	Both working good	2	Both sump pumps are working
523 (2)	8/8/2017	Sump pump working	2	Both sump pumps are working
535 (2)	10/30/2014	Both working good	2	Both sump pumps are working
Bldg#	Last Insp.	Notes		
536	8/18/2017	Pump working on photo cell		Pump Works
537	8/18/2017	Sump pump working		Pump works
539	9/18/2015	Sump pump working		
541	1/11/2015	Replaced sump pump		
542	2/10/2014	Sump pump working		
Bldg#	Last Insp.	Notes		
544	4/18/2017	Replaced sump pump in boiler room		
602	2/23/2017	One new installed		Pump Works
603				
604	7/14/2014	No sump pump. Crawlspace dry		
605 (1)	8/14/2017	Sump pump working good		Pump Works

SUMP PUMP INSPECTIONS

Updated: 3/5/2014

Bldg#	Last Insp.	Notes		
606	5/28/2015	Installed new pump		
709	5/27/2015	Both pumps work		
711	7/16/2015	Sump pump working		
726	9/11/2013	No pump in this building, area dry		
Bldg#	Last Insp.	Notes		
803	7/14/2015	Two pumps in boiler room, both working		
817 (1)	4/20/2016	One pump working		Pump Works
820	5/28/2015	Pump working		
822	2/4/2015	One new pump working		
826	2/12/2015	One pump working		
Bldg#	Last Insp.	Notes		
828 (1)	8/9/2018	Two pumps in boiler room, both working		Pump Works
829 (2)	6/17/2015	Both sump pumps working. Replaced one pump		
830	2/27/2017	Two pumps work		
835	4/12/2017	One pump working		Pump Works
836	4/12/2017	One pump working		Pump Works
Bldg#	Last Insp.	Notes		
842	11/9/2018	Sump pump working		Pump Works
904 (2)	2/27/2017	Sump pumps working		Both Pumps Work
928	5/26/2015	Sump pump working		
937	8/9/2018	Sump pump working		
941 (2)	9/3/2018	Installed new pump		Pump Work
931 (2)	3/18/2015	Both pumps working		

SUMP PUMP INSPECTIONS

Updated: 3/5/2014

Bldg#	Last Insp.	Notes		
944 (1)	11/9/2018	Sump pump working		Installed new pump
955	2/23/2017	Sump pump working		Pump Works
957-2	11/21/2016	Sump pump working good		Both pumps work
965	6/14/2016	Sump pump working good		Pump Works
968	6/14/2016	Sump pump working good		Pump Works
970	11/21/2016	Sump pump working good		Pump Works

PROJECT STATUS REPORT
Management

BB

Plumbing Crew	Upgrading water heaters, pulling DHW lines, cleaning sewer lines/storm drains, replacing exterior faucets, repairing/replacing broken water lines, doing crawlspace inspections, sealing plumbing chases, sump pump checks, boiler room inspections, drainage work and follow up repairs from ongoing inspections.
Landscape Crew	Re-landscaping for drainage correction, etc. Inspecting and cleaning of grounds, cutting, cleaning pruning, planting. 1 Temp employee
Painting Crew	Performing plaster repairs/painting, attic inspections for separated ceilings, paint failure, water intrusion, settlement issues and etc.
Exterior Crew	Fully staffed, doing attic inspections as needed, squirrel tickets, masonry repointing, concrete and exterior repairs.
Carpenter Crew	Fully staffed, doing repairs throughout the property as identified and authorized. attic inspections ongoing
Cleaning Crew	Fully staffed. Working toward higher quality of cleanliness and awareness, weekly inspections being performed. Also cleaning storage areas and checking lighting.
Supply	Fully staffed, tracking and procurement of inventory and tools. New Hire - Lynn Reid
Other	Continued property wide limb pickup and drain checks as needed. Attic inspections
Building Settlement	Site wide settlement survey has identified critical and priority buildings which are being prioritized. Several buildings being on watch list, approved work continues.
Contractors	Contractors continue to work on property as needs are identified and work is authorized.
Emergency Duty	Fully staffed.
December, 2018 mgt	

1/9/2019

Monthly Contractor Work Calendar AA

December 2018

Northern Va Roofing

707/3505 Valley Drive – replaced rotted sheathing. 105/3204 Wellington – replaced tiles. 940/3508 Valley Drive – replaced tiles. 308/3428 M.C.D. – replaced sheathing. 17/3312 M.C.D. – replaced sheathing. 820/3234 Valley Drive – Replaced tiles & flashing. 209/3356 M.C.D. Replaced tiles. 849/3227 M.C.D. – repaired gutter miters. 518/3630 Valley Drive – replaced tiles. 912/1613 Fitzgerald Lane – replaced tiles & sheathing. 311/3540 M.C.D. – replaced pipe collar. 707/3505 Valley Drive – replaced tiles & sheathing. 848/3201 M.C.D. – adjusted gutter to pitch correctly. 512/3702 Holmes Lane – replaced tiles. 733/3416 Gunston – installed snow birds. 846/3206 Ravensworth Place – replaced pipe collar. 940/3506 Valley Drive – replaced tiles. 514/3722 Valley Drive – replaced pipe collar. 822/3220 Valley Drive – replaced tiles. 528/3629 Gunston Road – replaced flashing. 950/1649 Gunston Road – replaced front gutter. 730/3312 Gunston Road – replaced pipe collar.

INDUSTRIAL DISPOSAL SERVICE Maint. Yard

Ongoing: Trash and brush dumpster removal services continue at the Maintenance Yard

E & G LLC

Building 401: Storm Drain Replacement, Building 521: Storm Drain Replacement, Building 306: Storm drain install, Building 714/3203-3205: Waterproofing, Building 110/3203: Waterproofing, Building 110/3203: Storm drain Replacement, Building 936: Sewer line replacement

CAPITOL TRASH SERVICE

Ongoing: Property wide residential door to door trash removal.

ENVIROTEX

Building 831/3307: Asbestos air test, Building 110/3203: Mold remediation

ALMO CONSTRUCTION

Building 849/3223: Flagstone, Building 106/3225: Rear slab replacement, Building 912/1609: Tuck point, Building 545/3704: Tuck point, Building 820/3230: Tuck point, Building 820/3234: Tuck point

POTOMAC DISPOSAL SERVICE (PDS)

Ongoing: Recycle collections continue to be very successful... currently dumping three 8 yd. containers twice weekly

EMERGENCY DUTY SCHEDULE 2019

Onsite Duty Person/ Onsite Back Up/ Manager Back Up Person

JANUARY 4 Marquis/ Wright/Clark 11 Amenuvor/Conaway/Alexander 18 Conaway/Amenuvor/Clark 25 Wright/Marquis/ Alexander	MAY 3 Amenuvor/Conaway/Alexander 10 Conaway/Amenuvor/Clark 17 Wright/Marquis/ Alexander 24 Marquis/Wright/Clark 31 Amenuvor/Conaway/Alexander	SEPTEMBER 6 Wright/Marquis/ Alexander 13 Marquis/ Wright/Clark 20 Amenuvor/ Conaway /Alexander 27 Conaway/Amenuvor/Clark
FEBRUARY 1 Marquis./ Wright/Clark 8 Amenuvor/Conaway/Alexander 15 Conaway/Amenuvor/Clark 22 Wright/Marquis/ Alexander	JUNE 7 Conaway/Amenuvor/Clark 14 Wright/Marquis/ Alexander 21 Marquis/ Wright/Clark 28 Amenuvor/Conaway/Alexander	OCTOBER 4 Wright/Marquis/ Alexander 11 Marquis/ Wright/Clark 18 Amenuvor /Conaway/Alexander 25 Conaway /Amenuvor/Clark
MARCH 1 Marquis/ Wright/Clark 8 Amenuvor/Conaway/Alexander 15 Conaway/Amenuvor/Clark 22 Wright/Marquis/ Alexander 29 Marquis/ Wright/Clark	JULY 5 Conaway/Amenuvor/Clark 12 Wright/Marquis/ Alexander 19 Marquis/Wisdom/Clark 26 Amenuvor/Conaway/Alexander	NOVEMBER 1 Wright/Marquis/ Alexander 8 Marquis/ Wright/Clark 15 Amenuvor/ Conaway /Alexander 22 Conaway /Amenuvor/Clark 29 Wright/Marquis/ Alexander
APRIL 5 Amenuvor/Conaway/Alexander 12 Conaway/Amenuvor/Clark 19 Wright/Marquis/ Alexander 26 Marquis/Wright/Clark	AUGUST 2 Conaway/Amenuvor/Clark 9 Wright/Marquis/ Alexander 16 Marquis/ Wright/Clark 23 Amenuvor/Conaway/Alexander 30 Conaway/Amenuvor/Clark	DECEMBER 6 Marquis/ Wright/Clark 13 Amenuvor/ Conaway /Alexander 20 Conaway /Amenuvor/Clark 27 Wright/Marquis/ Alexander

Remember to notify Alonzo Alexander or your on-call manager, prior to making any changes to this duty schedule!

2019 Holidays as Scheduled	
Jan 1	Wright/AJ/Alexander
Jan 21	Amenuvor/ Conaway /Clark
Feb 18	Conaway/ Amenuvor /Alexander
May 27	Marquis/Wright/ Clark
Jul 4	Amenuvor/ Conaway /Alexander
Sep 2	Conaway/ Amenuvor /Alexander
Nov 11	Marquis/Wright//Clark
Nov 28	Conaway/Amenuvor /Clark
Dec 25	Coaway/ Amenuvor /Clark

S. Clark 703-967-5987

A. Alexander 703-498-0267 / 703-772-2924

N. Wright 703-379-0286
Cell 571-435-4064

M. Morning 571-346-9346

W. Amenuvor 703-485-5821

D. Conaway 804-824-8102

ON CALL	ON SITE BACK UP	ON CALL	ON SITE BACK UP
Norman Wright	M. Morning	Wisdom Amenuvor	Dexter Conaway
Dexter Conaway	Wisdom Amenuvor	M. Morning	Norman Wright

Monthly Gas Odor Inspection

Date	Test Location	Gas Odor Detected				SCC Called @ 1-804-351-4100 (Immediately if gas odor is not detected)	Inspector Name
		<u>strong</u>	<u>Good</u>	<u>scant</u>	<u>none</u> ● →		
1/2/19	Maint Yard		Yes				Alonzo Alexander
2/2/19	Maint Yard						
3/2/19	Maint Yard						
4/1/19	Maint Yard						
5/1/19	Maint Yard						
6/1/19	Maint Yard						
7/1/19	Maint Yard						
8/3/19	Maint Yard						
9/1/19	Maint Yard						
10/1/19	Maint Yard						
11/2/19	Maint Yard						
12/1/19	Maint Yard						