

February 2019 Reserve Expenditures Resolution Worksheet

Date: April 24, 2019

Suggested Motion:

"I move to approve February 2019 Reserve Expenditures in the amount of \$51,300 with funds to come from GL 3200, Reserve Expenditures."

2nd:

Summary: Attached are the February 2019 Reserve Expenditures.

Vote:

	In Favor	Opposed	Abstained	Absent
Scott Buchanan				
Dan Courtney				
Susan Cox				
James Konkel				
Rich Moha				
Kathy Schramek				
Nicholas Soto				
Robin Woods				

February 2019 Reserve Expenditures

<u>Code</u>	<u>Reserve Item Description</u>	<u>Amount</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Invoice Description</u>
1.003	Asbestos	\$3,321.89	19729	Envirotex	Building 303: Crawlspace asbestos abatement
1.009	Waterproofing	\$5,445.00	866-1717	E&G Services	Buildign 839: Excavate and water seal front of building. Excavate 5' depth, 3' wide x 10'. Hand dig. Re-grade. Clean wall and inspect for major cracks and voids. Mechanically blow dry wall and apply waterproofing membrane.
1.024	Gutters	\$425.00	1410	Dynasty Community	Bldg 545: 3704 Lyons Lane- Raised rear gutters to stop water infulturation behind the gutters.
		\$950.00	20464	NVR	1649 Preston Road- supplied and installed 100 feet of white seamless 6 inch gutter @ \$9.00/LF
1.03	Mold	\$14,900.00	19752	Envirotex	1673 Preston Road: mold remediation in the attic.
1.033	Roofing	\$110.00	20613	NVR	3535 Martha Custis Drive- Responded to request to inspect roof edge for bad tiles, gutters. Located no damages.
		\$110.00	20611	NVR	1648 Preston Road- Replaced 4 tiles.
		\$110.00	20612	NVR	3630 Valley Drive- Replaced 5 tiles.
		\$110.00	20658	NVR	3704 Lyons Lane- Replaced 1 tile.
		\$110.00	20654	NVR	1670 Fitzgerald Lane- Replaced 4 tiles.
		\$550.00			
1.043	Roof Flashing	\$5,961.00	20095	NVR	3374 Martha Custis Drive- Removed 500 tiles, removed old flashing, shop fabricated new copper flashing to replace the existing, installed new flashing, installed ice and water shield, re-installed tiles, sealed flashing.

February 2019 Reserve Expenditures

1.048	Tuckpointing	\$2,500.00	2019-040	Almo Construction	1326 Martha Custis Drive- Repair 4 LF of side wall at stairs. Tuck point retaining wall and power wash.
		<u>\$525.00</u>	1410	Dynasty Community	Bldg 545: 3704 Lyons Lane- tuckpointed above rear 3rd level air conditioning unit.
		\$3,025.00			
1.055	Louver/Vent Gables	\$2,426.81	1901-032523	TW Perry	(10) custom triangle louver made as 1 piece with 2-1/2" wide center rib open with aluminum screen base.
1.057	Electrical Meter Panesl	-\$22,450.00	866-8160 & 866-8531	E&G	866-8160- Bldg 816 pex piping and 866-8531- Bldg 531 pex piping
1.06	Pex Piping	\$8,645.00	866-1964	E&G Services	Building 964: Crawlspace Pex Piping
		\$12,765.00	866-9514	E&G Services	Building 514: Crawlspace Pex Piping
		\$22,450.00			This was a correction of a miscoding last month only in the 8550s (3200s were correct)
		\$43,860.00			
1.069	Sewer Line Repairs	\$5,445.00	866-9706	E&G Services	
4.009	AU Appliances	-\$285.00			<u>Avoid of a stale dated o/s check Andrea Galler: "a check for \$285 was payable to One Stop LLC which was sent to the onsite office for an appliance purchase, but it was paid for by credit card so the check was not needed."</u>
6.021	Concrete Sidewalks	\$3,500.00	2019-042	Almo Construction	Bldg. 951: 1513 & 1511 Mount Eagle Place: remove and replace concrete sidewalk 62' x 3.5'.

February 2015 Reserve Expenditures

6.033	Landscape Upgrades	-\$15,728.00			A void of a stale dated o/s check <u>Andrea Galler</u> : "check for \$15,728 was payable to CLS and was a double payment- the proposal was approved for payment then the invoice was received. We discovered after cutting the check that it was a duplicate payment. The check was never sent to the vendor."
6.039	Wooden Focal Signs	-\$47.00			A void of a stale dated o/s check <u>Andrea Galler</u> : "check for \$46.64 was payable to Signs for Tomorrow and was also a double payment discovered after the check was cut, but not mailed to the vendor."
		\$51,299.70			
	* o/s checks were as a result of revised or corrected payments being issued but the original voucher/check was never voided. In other words, these checks were never sent out and needed to be voided off the books.				

