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# Parkfairfax Condominium

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A Historic District

**Unit Owners Association • Executive Offices**

3360 Gunston Road • Alexandria, VA 22302-2133

(Ph) 703-998-6315 • (Fax) 703-998-8764

email: aalexander@parkfairfax.info

**Building #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

## Notification of Required Access to Buildings Attics:

### ***IMPORTANT NOTICE AND INFORMATION TO ALL UNIT OWNERS AND RESIDENTS***

**In conjunction and coordination with the Association's insurance provider and at their request, the Association will be performing inspections of the electrical systems in the attic spaces of each of the buildings comprising the Parkfairfax Condominium Unit Owners Association. To that end, we need each unit owner's/resident's assistance in coordinating access to those attic spaces. As you are aware, access to those spaces is generally afforded only through the individual unit. Accordingly, the Association will be reaching out to you as the owner or resident of a unit to procure access to the attic space. Please note that the Association authority to access the unit and the attic space is set forth by statute, Section 55-79.79 of the Virginia Condominium Act and Article V, Section 9 of the Association's Bylaws. We look forward to working together with all of you to insure the successful completion of this important project.**

A team consisting of 2 members of the Parkfairfax Condominium Association's Maintenance staff are scheduled to perform a full attic inspection for any noticeable issues and test the Association-installed (Ward 1 only) smoke alarm in your attic. **Additionally, Parkfairfax Association will install new 10-year sealed Lithium battery smoke detectors in attics in Wards 2, 3, 4 and 5. "A and B" type buildings will have two (2) detectors installed, one for each side of the brick demising wall installed and "C" type buildings will have three (3) detectors installed, one of each section, left, middle and right.** This inspection will occur within 4 weeks following the delivery date of this notice.

Both the inspection and any required repairs to these systems, will be performed at no cost to you (with the exception of unit owner installed lighting). While the team is in your attic, they will make a routine inspection of your roof, electrical wiring, squirrel problems, mold and any structural issues. Simple repairs may be made while they are in the attic. You will be notified of any significant problems that may have been found so that a more thorough repair effort may be arranged at a later date.

Please make sure that the Maintenance Office has a working set of keys to your unit. If needed, and when feasible, the team may make one entry into the building's attic area and then work their way across, from attic to attic. They will have the necessary supplies to loosen the wire partitions and re-secure them when complete.

**Attached you will find copies of the Admit Slip and schedule for Wards 2, 3,4 & 5. Please**

refer to the schedule for your actual date of inspection. We plan on starting this phase on Monday, April the 15th. This will allow you several weekend cycles to clear pathways in your attic to facilitate the inspections. Remember to move any items that are on top of any wiring.

This schedule may be affected by inclement weather, particularly if staff is redirected to snow removal operations. If your attic's scheduled inspection is affected by inclement weather, that day's workload will be added to the end of the program (currently the end of April).

Please note that ONLY units with attics in each building receives a notification.

**Please review, sign, and return Admit Slip to the main office no later than Friday, March 22<sup>nd</sup>.**

**Thank you for your cooperation and assistance!**

WARDS 3, 4 & 5

**SCHEDULE FOR ATTIC INSPECTIONS**

**Bldg**

**Units**

**Monday, April 15, 2019**

801	1602, 1604, 1606, 1608
802	3346, 3348, 3350, 3352
803	3315, 3317, 3319, 3321
804	3303, 3305, 3307, 3309
805	3318, 3320, 3326, 3328
806	3302, 3304, 3310, 3312
808	3328, 3330, 3336, 3338
810	3314, 3316, 3318, 3320
812	3300, 3304, 3306, 3310
814	3272, 3274, 3276, 3278

**Tuesday, April 16, 2019**

816	3256, 3258, 3264, 3266
818	3242, 3244, 3246, 3248
820	3228, 3232, 3234, 3238
822	3220, 3222, 3224, 3226
824	3204, 3206, 3212, 3214
826	3105, 3107, 3113, 3115
828	3123, 3125, 3127, 3129
830	3133, 3135, 3137, 3139
832	3143, 3145, 3151, 3153
834	3203, 3205, 3207, 3209

**Wednesday April 17, 2019**

836	3215, 3217, 3219, 3221
838	3227, 3229, 3231, 3233
840	3230, 3232, 3237, 3239
842	3218, 3220, 3222, 3224
844	3208, 3210, 3212, 3214
846	3200, 3202, 3204, 3206
848	3161, 3163, 3203, 3205
850	3211, 3215, 3217, 3221
849	3223, 3227, 3229, 3233
847	3239, 3241, 3247, 3249
845	1630, 1632, 1634, 1636

**Thursday April 18, 2019**

843	1620, 1622, 1624, 1626
841	1608, 1610, 1612, 1614
839	1601, 1602, 1603, 1604
837	1609, 1611, 1613, 1615
835	1621, 1623, 1626, 1627
833	1631, 1633, 1635, 1637
831	3303, 3305, 3307, 3309
829	3315, 3317, 3319, 3321
827	3329, 3331, 3337, 3339
825	3349, 3351, 3357, 3359

**Friday April 19, 2019**

823	1756, 1758, 1764, 1766
821	1744, 1746, 1748, 1750
819	1732, 1736, 1738, 1742
817	1722, 1724, 1726, 1728
815	1704, 1706, 1712, 1714
813	1656, 1658, 1660, 1662
811	1644, 1648, 1650, 1654
809	1634, 1636, 1638, 1640
807	1616, 1618, 1624, 1626

**Monday April 22, 2019**

701	3403, 3405, 3409, 3411
703	3415, 3417, 3419, 3421
705	3427, 3429, 3431, 3433
707	3503, 3505, 3507, 3509
709	3515, 3517, 3519, 3521
711	3527, 3529, 3531, 3533
713	3538, 3540, 3542, 3544
715	3526, 3528, 3530, 3532
717	3514, 3516, 3518, 3520
719	3502, 3504, 3506, 3508
721	3482, 3484, 3486, 3488

**Tuesday April 23, 2019**

723	3470, 3472, 3474, 3476
725	3458, 3460, 3462, 3464
727	3446, 3448, 3450, 3452
729	3434, 3436, 3438, 3440
731	3424, 3426, 3428, 3430
733	3412, 3416, 3418, 3422
735	3402, 3404, 3406, 3408
737	3778, 3780, 3782, 3784
739	3768, 3470, 3472, 3474

**Wednesday April 24, 2019**

	<b><u>Units</u></b>
736	3346, 3348, 3350, 3352
734	3334, 3336, 3338, 3340
732	3324, 3326, 3326, 3328
730	3310, 3314, 3316, 3320
728	3302, 3304, 3306, 3308
724	3248, 3250, 3252, 3256
722	3236, 3240, 3242, 3246
720	3326, 3328, 3330, 3332
718	3214, 3216, 3218, 3220

**Thursday April 25, 2019**

716	3202, 3204, 3206, 3208
714	3203, 3205, 3207, 3209
712	3103, 3105, 3107, 3109
710	3227, 3229, 3231, 3233
708	3239, 3241, 3243, 3245
706	3303, 3305, 3307, 3309
704	3315, 3317, 3319, 3321
702	3327, 3329, 3331, 3333

**Friday April 26, 2019**

For any missed units due to access or weather issues